



THE LONDON BOROUGH
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BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

TELEPHONE: 020 8464 3333

CONTACT: Kerry Nicholls
kerry.nicholls@bromley.gov.uk

DIRECT LINE: 020 8313 4602

FAX: 020 8290 0608

DATE: 24 September 2013

To: Members of the
EDUCATION BUDGET SUB-COMMITTEE

Councillor Neil Reddin FCCA (Chairman)
Councillor Julian Benington (Vice-Chairman)
Councillors Kathy Bance MBE, Nicholas Bennett J.P., Julian Grainger and
David McBride

A meeting of the Education Budget Sub-Committee will be held at Bromley Civic
Centre on **WEDNESDAY 2 OCTOBER 2013 AT 7.00 PM**

MARK BOWEN
Director of Corporate Services

Copies of the documents referred to below can be obtained from
www.bromley.gov.uk/meetings

AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST**
- 3 QUESTIONS FROM MEMBERS OF THE PUBLIC ATTENDING THE MEETING**
In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Thursday 26th September 2013.
- 4 MINUTES OF THE MEETING HELD ON 23RD JULY 2013 AND MATTERS ARISING**
(Pages 3 - 8)
- 5 EDUCATION PORTFOLIO BUDGET MONITORING REPORT 2013/14** (Pages 9 - 22)
- 6 CAPITAL PROGRAMME MONITORING - 1ST QUARTER 2013/14** (Pages 23 - 30)
- 7 SPENDING BY PRIMARY, SECONDARY AND SPECIAL MAINTAINED SCHOOLS IN 2012/13** (Pages 31 - 48)
- 8 OUTCOME OF CONSULTATION ON 2014/15 FUNDING REVIEW** (Pages 49 - 58)

9 EDUCATION PORTFOLIO INFORMATION ITEMS

- a UPDATE ON THE BASELINE REVIEW OF ACCESS AND ADMISSIONS**
(Pages 59 - 64)

10 ANY OTHER BUSINESS

11 DATE OF NEXT MEETING

7.00pm, 7th January 2014

7.00pm, 8th April 2014

EDUCATION BUDGET SUB-COMMITTEE

Minutes of the meeting held at 7.00 pm on 23 July 2013

Present:

Councillor Neil Reddin FCCA (Chairman)
Councillor Julian Benington (Vice-Chairman)
Councillors Kathy Bance MBE, Nicholas Bennett J.P. and
Julian Grainger

Councillor Stephen Wells, Portfolio Holder for Education

Also Present:

Dr Tessa Moore, Assistant Director: Education
David Bradshaw, Head of Education, Care and Health Services Finance
James Mullender, Senior Accountant

1 APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN

RESOLVED that Councillor Neil Reddin FCCA be appointed Chairman and Councillor Julian Benington be appointed Vice-Chairman for the 2013/14 municipal year.

2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor David McBride.

3 DECLARATIONS OF INTEREST

The Chairman noted that Declarations of Interest made by Members at the meeting of Education PDS Committee on 2nd July 2013 were taken as read.

4 QUESTIONS FROM MEMBERS OF THE PUBLIC ATTENDING THE MEETING

No questions had been received from members of the public.

5 MINUTES OF THE MEETING HELD ON 2ND MAY 2013 AND MATTERS ARISING

In considering matters arising at previous meetings, it was confirmed that an item providing an overview of the Council's approach to project management had been

added to the work programme for Executive and Resources PDS Committee.

Councillor Nicholas Bennett JP highlighted the importance of attainment of Looked after Children in the Borough and suggested that it be considered at the meeting of Education PDS Committee on 30th January 2014.

RESOLVED that the minutes of the meeting held on 2nd May 2013 be agreed.

6 EDUCATION PORTFOLIO OUTTURN REPORT 2012/13

Report ED12074

The Sub-Committee considered a report outlining the final outturn position for the Education Portfolio for the 2012/13 financial year. This showed an underspend of £3,091,000 for the controllable element of the Education budget. A carry forward request had been made to the Council's Executive for £297,000, and should this be agreed, the final outturn position would be £2,794,000 for the 2012/13 financial year.

In considering the final outturn position for 2012/13, Councillor Nicholas Bennett JP congratulated the Education, Care and Health Services Department for the significant underspend in the controllable element of the Education Portfolio Budget. Members noted the carry forward requested totalling £297,000, and the Head of Education, Care and Health Services confirmed that this request had been made to fund essential repairs to Castlecombe and Mottingham Children's Centres. The Portfolio Holder for Education noted that consideration was being given to the wider use of children's centres across the Borough as key community hubs.

The Chairman noted the overspend of £21k by the Access and Admissions Service which was attributed to lower levels of staff turnover than budgeted for and printing of brochures, posters and application forms. The Assistant Director: Education confirmed that the move to an online school admissions process remained a priority, and that the overspend was partially due to the purchasing of licenses to support online schools admissions which would remain an ongoing cost.

The SEN and Inclusion Service had delivered an underspend of £695,000, primarily due to price increases below inflation, optimisation of route planning and a one-off overachievement of recoupment income. There was also a one-off underspend of £200k relating to previous years items. A Member queried the cost of £12k on vehicle repairs as Members understood that the SEN Transport service was completely outsourced.

Councillor Julian Grainger highlighted the increase in recharges to the Dedicated Schools Grant by £560k to £1,377k to cover additional fixed costs and recharges. The Head of Education, Care and Health Services Finance confirmed that this funding was comprised of recharges to the centrally retained element of the Schools Block Funding which covered the costs of the Local Authority in managing

services funded from the Dedicated Schools Grant. The level of funding had recently been reviewed to ensure the cost to the Local Authority was accurately reflected. Councillor Julian Grainger noted the total underspend of £5,426k on Dedicated Schools Grant Services in 2012/13, and it was confirmed that Dedicated Schools Grant funds must be spent on specific Education activities and that, subject to approval, these surplus funds might be given to schools as a one off payment, whilst some funds might be carried forward to offset future expected budgetary pressures. Any payment to schools from the Dedicated Schools Grant would include payment to academy schools, which would be provided via the Education Funding Agency.

In response to a question from a Member, the Head of Education, Care and Health Services Finance confirmed that the EDC Trading Account was no longer trading since the closure of the Education Development Centre in April 2013.

The Chairman suggested that a cross-Portfolio review might be undertaken of the broad range of services for children and young people, including Children's Centres and the Bromley Youth Support Programme to ensure there was no duplication of service provision and that services were targeted at those most in need.

RESOLVED that:

- 1) The underspend of £3,091, 000 on controllable expenditure at the end of 2012/13 be noted;**
- 2) The carry forward request to the Council's Executive for £297,000 be noted; and,**
- 3) The Education Portfolio Outturn Report 2012/13 be recommended to the Portfolio Holder for Education for approval.**

**7 EDUCATION PORTFOLIO BUDGET MONITORING REPORT
2013/14**

Report ED13075

The Sub-Committee considered a report setting out the budget monitoring position for the Education Portfolio based on expenditure to the end of May 2013. The Schools' Budget, funded from the Dedicated Schools' Grant and specific grants, was forecast to be in an underspend position of £458,000, which would be carried forward into the next financial year. The controllable part of the Non-Schools' Budget, funded from Council Tax, Revenue Support and specific grants, was forecast to be in an underspend position of £89,000.

In considering the Education Portfolio Budget Monitoring Report 2013/14, Members requested that a breakdown be provided of the total Non Controllable Budget spend as at May 2013. Councillor Nicholas Bennett JP also noted the need to ensure that Total Non Controllable Budget spend continued to reflect the

make-up of the Education Division as the needs and number of Education staff changed over time. Following discussion, Members requested that the current and future apportionment of Council recharges be reported to a future meeting of the Executive and Resources PDS Committee to support the most efficient use of Local Authority resources.

RESOLVED that:

- 1) The current and future apportionment of Council recharges be reported to a future meeting of the Executive and Resources PDS Committee;**
- 2) The latest 2013/14 budget projection for the Education Portfolio be noted; and,**
- 3) The Education Portfolio Budget Monitoring Report 2013/14 be recommended to the Portfolio Holder for Education for approval.**

8 EDUCATION PORTFOLIO INFORMATION ITEMS

Report ED13076

The Sub-Committee considered an information briefing outlining the results of the Government's Spending Review which were announced in June 2013. A 1% cut in funding for Local Government had been agreed for 2014/15 and further guidance was awaited from the Department for Communities and Local Government as to how this would be applied. Further cuts of £11.5bn across Government spending had also been agreed for 2015/16, and within this Local Government expenditure would be reduced by 10%. It was noted that Bromley was a low grant Local Authority and had historically received a higher proportion of cuts than the average. The Local Authority had grant damping protection of £12.6m in place to mitigate the impact on grants of the high number of pupils at academy schools in the Borough.

Funding would be made available in 2014/15 and 2015/16 for those Local Authorities who did not increase Council Tax, with local authorities receiving a grant worth the equivalent of 1% increase. There would also be a £200m extension of the Tackling Troubled Families programme through the payment by results scheme. There would be real terms protection of the Schools' budget and Pupil Premium, however the Education Services Grant would be reduced by £200m in 2015/16, which represented a cut of around 25%. Conversion of schools to academy status would continue to be supported and funding would also be available for 180 new Free Schools, 20 new Studio Schools and 20 new University Technical Colleges each year. The Early Years 15 hours a week of free early education for all three and four year olds would be maintained and free entitlement extended to the most disadvantaged two year olds would be maintained for September 2013 and increased to around 40% in 2014/15.

In considering the Information Briefing, the Assistant Director: Education confirmed

that the Council's Commissioning Group was currently looking at the future delivery of a range of Education sold services. It was possible that these services would be commissioned as part of a bundle of services, and Councillor Julian Grainger noted the importance of ensuring that these proposed bundles of services did not preclude locally-based third sector or private providers from bidding to deliver services.

RESOLVED that the information briefing be noted.

9 ANY OTHER BUSINESS

In considering the work programme for the Education Budget Sub-Committee for 2013/14, Members requested that reports on the Access and Admissions Service and Annual School Reserves be provided to the next meeting of the Sub-Committee on 2nd October 2013. Members also requested that a report on Special Educational Needs be provided to the meeting of the Sub-Committee on 7th January 2014.

Councillor Julian Grainger noted an issue that schools in the Chelsfield and Pratts Bottom Ward were experiencing around funding for pupils with special educational needs and this would be addressed outside of the meeting by the Assistant Director: Education.

RESOLVED that the issues raised be noted.

10 DATE OF NEXT MEETING

The next meeting of Education Budget Sub-Committee would be held at 7.00pm on Wednesday 2nd October 2013.

The Meeting ended at 7.52 pm

Chairman

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Report No.
ED13102

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: **Education Budget Sub-Committee**

Date: **2nd October 2013**

Decision Type: Non-Urgent Executive Non-Key

**TITLE: EDUCATION PORTFOLIO BUDGET MONITORING REPORT
2013/14**

Contact Officer: David Bradshaw, Head of Education and Care Services Finance
Tel: 020 8313 4807 E-mail: david.bradshaw@bromley.gov.uk

Chief Officer: Terry Parkin, Executive Director of Education and Care Services

Ward: Boroughwide

1. REASON FOR REPORT AND SUMMARY OF BUDGET POSITION

- 1.1 This report reviews budget monitoring based on spending to the end of July 2013.
- 1.2 The Schools' Budget is funded from Dedicated Schools' and specific grants and is forecast to be underspent by £1,135,000. Any over or underspends on this budget are carried forward into the next financial year.
- 1.3 The Non-Schools' Budget is funded from Council Tax, Revenue Support and specific grants and the controllable part of it is forecast to be in an overspend position of £3,000.

2. RECOMMENDATIONS

2.1 **The Education PDS Budget Sub committee are invited to:**

- (i) **Consider the latest 2013/14 budget projection for the Education Portfolio;**
- (ii) **Agree the draw down from central contingency of the carry forward request of £297,000**
- (iii) **Refer the report to the Portfolio Holder for approval**

Corporate Policy

1. Policy Status: Not Applicable:
 2. BBB Priority: Children and Young People:
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Education Portfolio budgets
 4. Total current budget for this head: £14,169k
 5. Source of funding: RSG, Council Tax, DSG, other grants
-

Staff

1. Number of staff (current and additional): 2,074 Full Time Equivalent, of which 1,760 are based in schools.
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory Requirement:
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

The 2012/13 projected outturn for the Education Portfolio is detailed in Appendix 1, broken down over each division within the service. Appendix 2 gives explanatory notes on the movements in each service.

The Schools' Budget

- 3.1 An element of the Education budget within Education Care and Health Services (ECHS) department is classed as Schools budget and is funded by the Dedicated schools Grant (DSG) this is projected to underspend by £1,135,000. Legislation requires that any variance should be carried forward to the next financial year. Details are contained within Appendix 2 and 4.

The Non-Schools' Budget

- 3.2 An element of the Education budget within ECHS is classed as Non Schools Budget and this is projected to overspend by £3,000. Details are contained within Appendix 2 and 4.
- 3.3 Costs attributable to individual services have been classified as “controllable” and “non-controllable” in Appendix 1. Budget holders have full responsibility for those budgets classified as “controllable” as any variations relate to those factors over which the budget holder has influence and control. “Non-controllable” budgets are those which are managed outside of individual budget holder’s service and, as such, cannot be directly influenced by the budget holder in the shorter term. These include for example cross departmental recharges and capital financing costs. This ensures clear accountability by identifying variations within the service that controls financial performance. Members should specifically refer to the “controllable” budget variations relating to portfolios in considering financial performance.
- 3.4 The full year effect pressure currently stands at £566k. This is due to the impact of the Education Services Grant (ESG), formerly known as LA LACSEG. As Schools convert to Academy status, DfE reduce the grant given to authorities to reflect a transfer of duties and responsibilities from the Authority to the Academy. The impact will continue as schools continue to convert.

Directors Comments

- 3.5 The education budget continues to show an outturn broadly in-line with the planned budget. The Revenue Support Grant (RSG) element of the Education budget is a relatively small component of our overall spend, with Dedicated Schools Grant (DSG) making-up the majority when one considers school funding. The DSG element reported in appendix 1 will show a significant projected underspend. For example, we are beginning to see significant savings in SEN expenditure but set against DSG, not RSG funding. However, the regulations as to how we might use DSG have also been tightened making it increasingly difficult to charge further central costs to this grant. The particular challenge for this budget is that as more schools convert to academies, significant losses in grant funding will be experienced by the Council.
- 3.6 Wherever possible, we have made in-year savings to cover-off these losses so, for instance in-year restructuring of Access and Admissions Teams with some related savings, but Members will see that losses to the Education budget mainly arising from the academies programme are not insignificant with £82k grant lost in the first quarter which was not budgeted for.
- 3.7 The Education Services Grant (ESG) is currently expected to be £286k less than budget. The ESG allocation is re-calculated on a quarterly basis, so the grant will reduce in-year as schools

convert to academies. The current projection is based on 8 conversions between August and October, and a further 5 in December.

- 3.8 The challenge as we move through the year will be to continue to examine spend and look for opportunities to reduce it in-line with the loss of grant. However, as we see an increasing clarity from central government about the de minimis in terms of functions we must offer our community, we also see an expectation that we use RSG funding for our statutory functions. There is, unfortunately, little evidence that these statutory functions decline in proportion to the number of schools maintained by the local authority.
- 3.9 An overspend is expected for the Adult Education Service due to (1) an increase in students claiming a full fee remission, a similar decrease in student fees, however no increase in the SFA Grant; (2) a fixed cut of £53k of grant allocation for student loans irrespective of take-up; and (3) the two linked nurseries unlikely to achieve their fee income budgets.

4. DRAWDOWN OF CARRY FORWARD REQUEST

- 4.1 On the 12th June 2013 the Executive was asked to approve a number of carry forward requests relating to either unspent grant income, or delays in expenditure where cost pressures will follow through into 2013/14. Before being drawn down all carry forward requests must be approved by the relevant PDS.
- 4.2 The Education Portfolio requested one carry forward of £297,000. This is to cover the costs of urgent property works at children's centres. It is recommended that the committee agree the drawdown of the carry forward.

5. EARLY WARNINGS

Adult Education

- 5.1 There is potential for an overspend in this area due to a reduction in the Skills Funding Agency grant. Officers are awaiting notification of the final 2013/14 grant allocation to be announced. There has also been a drop in tuition fees as a result of free courses which the college provides for the Job Centre as well the 24+ funding scheme receiving a fixed cut of £53k of grant allocation for student loans irrespective of take up.

6. POLICY IMPLICATIONS

- 6.1 The Resources Portfolio Plan includes the aim of effective monitoring and control of expenditure within budget and includes the target that each service department will spend within its own budget.
- 6.2 Bromley's Best Value Performance Plan "Making a Difference" refers to the Council's intention to remain amongst the lowest Council Tax levels in Outer London and the importance of greater focus on priorities.
- 6.3 The four year financial forecast report highlights the financial pressures facing the Council. It remains imperative that strict budgetary control continues to be exercised in 2013/14 to minimise the risk of compounding financial pressures in future years.
- 6.4 Chief Officers and Departmental Heads of Finance are continuing to place emphasis on the need for strict compliance with the Council's budgetary control and monitoring arrangements.

7. FINANCIAL IMPLICATIONS

- 7.1 The 2013/14 budget for the Education Portfolio is projected to be overspent by £3,000 at the year end based on the financial information as at 31st July 2013. The main reasons are listed below in table 1.

Table 1

Breakdown of pressures in 2013/14 and the impact on 2014/15

	<u>2013/14</u> <u>£'000</u>	<u>2014/15</u> <u>£'000</u>
Access		
- Education Welfare Service - Trading Account	-45	0
- Business Support	2	0
- Capital & Facilities Management	23	0
- Access & Admission	-20	0
- Early Years Support	-54	0
- Transport Grants	-20	0
- Secondary Outreach Trading Account	31	0
ESG Grant Allocation	286	566
Bromley Children's Project	-200	0
TOTAL OVERALL PRESSURE FOR THE PORTFOLIO	<u>3</u>	<u>566</u>

- 7.2 A detailed breakdown of the projected outturn by service is shown in Appendix 1 with explanatory notes in Appendix 2. Appendix 3 shows the full year effect of any pressures and savings. Appendix 4 shows the split between Schools Block and Local Authority Block and Appendix 5 gives the analysis of the latest approved budget.

Non-Applicable Sections:	Legal Implications Personnel Implications
Background Documents: (Access via Contact Officer)	2013/14 Budget Monitoring files in ECHS Finance Section

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Education Budget Monitoring Summary July 2013

2012/13 Actuals £	Division Service Areas	2013/14 Original Budget £	2013/14 Latest Approved £	2013/14 Projection £	Variation £	Notes	Variation Last Reported £	Full Year Effect £
1,879	Education Division Access	1,469	1,401	1,318	-83	1	-53	0
-511	Adult Education Centres	-618	-630	-630	0		0	0
148	School Standards	115	114	114	0		0	0
4,099	SEN and Inclusion	4,718	4,752	4,752	0	2	-42	0
0	Workforce Development & Governor Services	0	1	1	0		0	0
0	Education Services Grant	-3,282	-3,282	-2,996	286	3	0	566
74	Schools Budgets	-1,431	-1,431	-1,431	0	4	0	0
158	Other Strategic Functions	148	170	170	0		6	0
0	Early Years	0	0	0	0		0	0
-51	Primary Schools	0	0	0	0		0	0
-1,368	Secondary Schools	0	0	0	0		0	0
-17	Special Schools	0	0	0	0		0	0
400	Education Commissioning and Business Services	0	0	0	0		0	0
131	School Improvement	0	0	0	0		0	0
4,942		1,119	1,095	1,298	203		-89	566
2,002	Children's Social Care Bromley Youth Support Programme - (Youth Services)	1,773	1,799	1,799	0		0	0
1,453	Referral and Assessment Childrens Centres	2,086	2,104	1,904	-200	5	0	0
3,455		3,859	3,903	3,703	-200		0	0
-11,798	Early Intervention Grant Early Intervention Grant	0	0	0	0		0	0
-11,798		0	0	0	0		0	0
-3,401	TOTAL CONTROLLABLE FOR EDUCATION	4,978	4,998	5,001	3		-89	566
11,787	TOTAL NON CONTROLLABLE	5,553	5,553	5,553	0		0	0
4,731	TOTAL EXCLUDED RECHARGES	3,618	3,618	3,618	0		0	0
13,117	PORTFOLIO TOTAL	14,149	14,169	14,172	3		-89	566
Memorandum Item								
Sold Services								
0	Education Psychology Service (RSG Funded)	0	0	0	0	} 6		
0	Education Welfare Service (RSG Funded)	0	0	-46	-46			
0	Behaviour Support (Secondary) (RSG Funded)	0	0	0	31			
0	Workforce Development (DSG/RSG Funded)	0	0	15	15			
0	Governor Services (DSG/RSG Funded)	0	0	25	25			
0	Catering & Cleaning (RSG Funded)	0	0	0	0			
0	Business Partnerships (RSG Funded)	0	0	0	0			
0	Sub-total Sold Services	0	0	-6	25			

Education Portfolio - July Budget Monitoring

1. Access - Cr £83k

A projected underspend of £45k within the Education Welfare Service is the result of an overachievement of trading account income and a reduced level of resource required to generate this income.

The budget for behaviour services was delegated to schools for 2013/14, so the secondary outreach budget is no longer funded through the Dedicated Schools Grant. There is a projected shortfall of income of £31k on the trading account due to lower than anticipated uptake.

There is a projected overspend of £23k expected for capital and facilities management, as the catering and cleaning sold service ended on 31st July, with just a strategic element remaining until 31st October.

Also within Access, there are underspends of £20k in Admissions due to a reduction in hours as part of the restructure, £20k on expected statutory transport grant payments, and £54k on Early Years staffing.

	Projected Variations £
Education Welfare Service	1,000
- Trading Account	-46,000
Business Support	2,000
Capital & Facilities Management	23,000
Access & Admission	-20,000
Early Years Support	-54,000
Transport Grants	-20,000
Secondary Outreach Trading Account	31,000
	<u>-83,000</u>

2. SEN and Inclusion - £Nil

Based on information currently available, no variation is expected for transport for children with special education need. Depending on the changes to routes required for the 2013/14 academic year, there could be a significant change to this figure. At time of writing, the routes are still being finalised, but a large variation is not expected.

	Projected Variations £
SEN Transport	0
	<u>0</u>

3. Education Services Grant - Dr £286k

The Education Services Grant (ESG) is currently expected to be £286k less than budget. The ESG allocation is re-calculated on a quarterly basis, so the grant will reduce in-year as schools convert to academies. The current projection is based on 8 conversions between August and October, and a further 5 in December.

	Projected Variations £
ESG Grant Allocation	286,000
	<u>286,000</u>

4. Schools Budgets

Expenditure on Schools is funded through the Dedicated Schools Grant (DSG) provided for by the Department for Education (DfE). DSG is ring fenced and can only be applied to meet expenditure properly included in the schools budget. Any overspend or underspend must be carried forward to the following years Schools Budget. A total net underspend of £1,135k is currently projected on DSG funded services as outlined below.

As a result of the funding changes for 2013/14, the SEN placement budget was built from a zero base. Current figures suggest that there will be an underspend of £306k, mainly due to a lower than expected number of placements being made.

The deaf centres are projected to underspend by £55k, mainly on staffing budgets, as a result of staff working less hours than budgeted for, as well as several staff who have opted out of the pension scheme.

In addition, there is an expected underspend of £41k for assessment and support of children with complex medical needs in mainstream schools, and an underspend of £308k within the pre-school SEN service, primarily due to staff vacancies, and staff working reduced hours.

Within the behaviour service, underspends are expected of £15k for the new Early Intervention Service due to a staff vacancy, £78k for Progression Courses due to overachievement of income, and £56k relating to the currently vacant head of service post. There is a projected overspend of £20k on supply staff in the Home and Hospital service.

Free Early Education (FEE) for 2 years olds, which for 2013/14 onwards is now funded through DSG, is expected to underspend by £700k of the £2.8m budget. This is partly offset by a projected overspend of £476k on FEE for 3 & 4 year olds.

Finally, as previously reported, there is an anticipated cost of £54k relating to the old School Improvement team as a result of the restructure not taking effect until 31st April. There have also been a few post-closure transactions for the EDC trading account, totalling £15k.

	Projected Variations	
	£	£
SEN		
- Placements	-306,000	
- Transport	-121,000	
- Deaf centres & sensory support	-55,000	
- Support in mainstream	-17,000	
- Specialist Support & Disability Services	-41,000	
- Pre-school service	<u>-308,000</u>	-848,000
Behaviour service		-129,000
Free Early Education - 2 year olds		-700,000
Free Early Education - 3 & 4 year olds		476,000
Access & Admissions		-3,000
EDC trading account		15,000
School Improvement		54,000
		<u>-1,135,000</u>

5. Referral and Assessment Childrens Centres - Cr £200k

An under spend of £200k is projected due to staff vacancies within the service and delays in recruitment. This is made up of £136k salary under spend in children's project (experiencing a high staff turnover), plus £64k management time salary contribution from the Tackling Troubled Families grant

	Projected Variations	
	£	£
Bromley Children's Project		-200,000
		<u>-200,000</u>

6. Sold Services

Current projections show an adverse variation in the Workforce Development and Governor Services trading accounts, however this is offset by an underspend on the service due to staff vacancies.

The trading account for Education Welfare service has a projected overachievement of income of £46k, and Secondary Outreach has a shortfall of £31k, as shown in note 1 above.

Early Warning - Adult Education

It is anticipated that an overspend will arise within the Adult Education Service. This is partly due to a drop in tuition fees as a result of the free courses which the college provides for the Job Centre, as well the 24+ funding scheme which has resulted in a fixed cut of £53k of grant allocation for Student Loans, irrespective of take-up.

In addition, there has been a large reduction in the Skills Funding Agency grant for Adult Education between 2010/11 and 2013/14 academic years. Officers are still waiting for notification of the final 2013/14 grant allocation.

Contract Waivers

Two waivers have been approved since the May 2013 budget monitoring report.

- An extension to the contract for a consultant for academy conversion was approved by the Director of Education, Care and Health Services, Director of Finance and Director of Resources. Contract value is £66k.
- An exemption for the provision of temporary modular accommodation at Clare House Primary School was approved by the Director of Education, Care and Health Services, Director of Finance and Director of Resources, with the agreement of the Portfolio Holder for Education. Contract value is £277k.

Virements

Three virements have been approved by the Director of Education, Care and Health Services.

- Transfer of £44k for Education commissioning
- Transfer of additional £8k to IT for a post budget
- Transfer of £10k to ECHS Strategic & Business Support for data cleansing work

Director's Comments

The education budget continues to show an outturn broadly in-line with the planned budget. The Revenue Support Grant (RSG) element of the Education budget is a relatively small component of our overall spend, with Dedicated Schools Grant (DSG) making-up the majority when one considers school funding. The DSG element reported in appendix 1 will show a significant projected underspend. For example, we are beginning to see significant savings in SEN expenditure but set against DSG, not RSG funding. However, the regulations as to how we might use DSG have also been tightened making it increasingly difficult to charge further central costs to this grant. The particular challenge for this budget is that as more schools convert to academies, significant losses in grant funding will be experienced by the Council.

Wherever possible, we have made in-year savings to cover-off these losses so, for instance in-year restructuring of Access and Admissions Teams with some related savings, but Members will see that losses to the Education budget mainly arising from the academies programme are not insignificant with £82k grant lost in the first quarter which was not budgeted for.

The Education Services Grant (ESG) is currently expected to be £286k less than budget. The ESG allocation is re-calculated on a quarterly basis, so the grant will reduce in-year as schools convert to academies. The current projection is based on 8 conversions between August and October, and a further 5 in December.

The challenge as we move through the year will be to continue to examine spend and look for opportunities to reduce it in-line with the loss of grant. However, as we see an increasing clarity from central government about the de minimis in terms of functions we must offer our community, we also see an expectation that we use RSG funding for our statutory functions. There is, unfortunately, little evidence that these statutory functions decline in proportion to the number of schools maintained by the local authority

An overspend is expected for the Adult Education Service due to (1) an increase in students claiming a full fee remission, a similar decrease in student fees, however no increase in the SFA Grant; (2) a fixed cut of £53k of grant allocation for student loans irrespective of take-up; and (3) the two linked nurseries unlikely to achieve their fee income budgets.

Full Year Effects

Service Area	Latest Approved budget	Variation	FYE	Comment
	£'000	£'000	£'000	
Education Services Grant	-3,282	286	566	Based on current projections of 13 academy conversions in 2013/14

Education Budget Monitoring Summary July 2013

Division Service Areas	RSG						DSG						
	Original Budget	Revised Budget	Projection	Variation	Last Reported Variation	FYE	Original Budget	Revised Budget	Projection	Variation	Last Reported Variation	FYE	
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
Education Division													
Access	1	1,469	1,401	1,318	-83	-53	0	14,491	14,491	14,135	-356	0	0
Adult Education Centres		-618	-630	-630	0	0	0	0	0	0	0	0	0
School Standards		115	114	114	0	0	0	415	327	327	0	0	0
SEN and Inclusion	2	4,718	4,752	4,752	0	-42	0	23,855	23,549	22,701	-848	0	0
Workforce Development & Governor Services		0	1	1	0	0	0	189	192	192	0	0	0
Education Services Grant	3	-3,282	-3,282	-2,996	286	0	566	0	0	0	0	0	0
Schools Budgets	4	0	0	0	0	0	0	-131,773	-131,461	-131,461	0	0	0
Other Strategic Functions		148	170	170	0	6	0	0	0	0	0	0	0
Early Years		0	0	0	0	0	0	1,231	1,231	1,231	0	0	0
Primary Schools		0	0	0	0	0	0	68,808	68,808	68,808	0	0	0
Secondary Schools		0	0	0	0	0	0	2,793	2,793	2,793	0	0	0
Special Schools		0	0	0	0	0	0	17,972	17,972	17,972	0	0	0
Education Commissioning & Business Services		0	0	0	0	0	0	0	0	15	15	0	0
School Improvement		0	0	0	0	0	0	0	0	54	54	0	0
		2,550	2,526	2,729	203	-89	566	-2,019	-2,099	-3,234	-1,135	0	0
Children's Social Care													
Bromley Youth Support Programme - (Youth Referral and Assessment Childrens Centres	5	1,773	1,799	1,799	0	0	0	0	0	0	0	0	0
		2,086	2,104	1,904	-200	0	0	0	0	0	0	0	0
		3,859	3,903	3,703	-200	0	0	0	0	0	0	0	0
TOTAL CONTROLLABLE		6,409	6,429	6,432	3	-89	566	-2,019	-2,099	-3,234	-1,135	0	0
TOTAL NON CONTROLLABLE		5,455	5,455	5,455	0	0	0	98	98	98	0	0	0
TOTAL EXCLUDED RECHARGES		2,285	2,285	2,285	0	0	0	1,333	1,333	1,333	0	0	0
PORTFOLIO TOTAL		14,149	14,169	14,172	3	0	0	-588	-667	-1,802	-1,135	0	0

BUDGET VARIATIONS - ALLOCATIONS FOR 2013/14**Education Portfolio - July**

2013/14 Original Budget	£'000
Education Division	9,672
Children's Social Care	4,477
	14,149
General	
Localisation of pay and conditions	69
Transfer of short breaks post	21
Training budgets	-8
Transfer of IT post	-8
Transfer of commissioning post	-44
Transfer for data cleansing	-10
Latest Approved Budget	14,169

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Agenda Item 6

Report No.
RES13178

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: EDUCATION BUDGET SUB-COMMITTEE

Date: 2nd October 2013

Decision Type: Non-Urgent Non-Executive Non-Key

Title: CAPITAL PROGRAMME MONITORING - 1ST QUARTER 2013/14

Contact Officer: Martin Reeves, Principal Accountant (Technical & Control)
Tel: 020 8313 4291 E-mail: martin.reeves@bromley.gov.uk

Chief Officer: Director of Finance

Ward: All

1. Reason for report

On 24th July 2013, the Executive received the 1st quarterly capital monitoring report for 2013/14 and agreed a revised Capital Programme for the four year period 2013/14 to 2016/17. The report also covered any detailed issues relating to the 2012/13 Capital Programme outturn, which had been reported in summary form to the June meeting of the Executive. This report highlights in paragraphs 3.1 to 3.5 changes agreed by the Executive in respect of the Capital Programme for the Education Portfolio. The revised programme for this portfolio is set out in Appendix A, details on the 2012/13 outturn are included in Appendix B and detailed comments on scheme progress as at the end of the first quarter of 2013/14 are shown in Appendix C.

2. **RECOMMENDATION(S)**

The Portfolio Holder is asked to confirm the changes agreed by the Executive in July.

Corporate Policy

1. Policy Status: Existing Policy: Capital Programme monitoring and review is part of the planning and review process for all services. Capital schemes help to maintain and improve the quality of life in the borough. Affective asset management planning (AMP) is a crucial corporate activity if a local authority is to achieve its corporate and service aims and objectives and deliver its services. The Council continuously reviews its property assets and service users are regularly asked to justify their continued use of the property. For each of our portfolios and service priorities, we review our main aims and outcomes through the AMP process and identify those that require the use of capital assets. Our primary concern is to ensure that capital investment provides value for money and matches the Council's overall priorities as set out in the Community Plan and in "Building a Better Bromley".
 2. BBB Priority: Children & Young People
-

Financial

1. Cost of proposal: Total increase of £12.8m over the 4 years 2013/14 to 2016/17, due to additional DfE grant allocations and re-phasing of expenditure from 2012/13 (see paras 3.2 to 3.5).
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Capital Programme
 4. Total current budget for this head: £28.8m for the Education Portfolio over four years 2013/14 to 2016/17
 5. Source of funding: Capital grants, capital receipts and earmarked revenue contributions
-

Staff

1. Number of staff (current and additional): 0.25 fte
 2. If from existing staff resources, number of staff hours: 9 hours per week
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Capital Monitoring – variations agreed by the Executive on 24th July 2013

3.1 A revised Capital Programme was approved by the Executive in July, following final outturn figures for 2012/13 and a detailed monitoring exercise carried out after the 1st quarter of 2013/14. The base position was the revised programme approved by the Executive on 6th February 2013, as amended by variations approved at subsequent Executive meetings. All changes on schemes in the Education Programme are itemised in the table below and further details are included in paragraphs 3.2 to 3.5. The revised Programme for the Education Portfolio is attached as Appendix A. Appendix B includes details of the final outturn in 2012/13 and Appendix C shows actual spend against budget in the first quarter of 2013/14, together with detailed comments on individual schemes.

	2013/14	2014/15	2015/16	2016/17	TOTAL 2013/14 to 2016/17
	£000	£000	£000	£000	£000
Programme approved by Executive 06/02/13	12,042	592	590	590	13,814
Capital maintenance in schools (Executive 13/03/13)	1,667				1,667
Seed Challenge Fund (Executive 13/03/13)	300				300
Security Fund (Executive 13/03/13)	150				150
Suitability Fund (Executive 13/03/13)	150				150
Revised Programme prior to Q1 monitoring exercise	14,309	592	590	590	16,081
<u>Variations approved by Executive 24/07/13</u>					
Langley Park Boys School (see para 3.2)	216				216
Formula Devolved Capital (see para 3.3)	-61	-39	-37	-37	-174
Basic Need (see para 3.4)	4,984	4,984			9,968
Expenditure rephased from 2013/14 into later years - Basic Need (see para 3.5)	-7,700	7,700			0
Net underspendings in 2012/13 rephased into 2013/14 (see para 3.5)	2,741				2,741
Total Amendment to the Capital Programme	180	12,645	-37	-37	12,751
Total Revised Education Programme	14,489	13,237	553	553	28,832

3.2 Langley Park Boys School (£216k increase).

The Department for Education (DfE) have provided additional ring-fenced funding via the Standards Fund to deal with an increased level of asbestos on site than anticipated. Officers approached the DfE for additional funding and this resulted in an additional grant of £216k in 2013/14.

3.3 Formula Devolved Capital (£174k reduction)

The level of funding received from the Department for Education by way of Formula Devolved Capital Grant is lower than anticipated resulting in an overall reduction of £174k to the capital programme (£61k in 2013/14, £39k in 2014/15, £37k in 2015/16 and £37k in 2016/17). This is due to the increasing level of Academy conversions as Academies receive separate devolved capital funding from the Education Funding Agency.

3.4 Basic Need (£9,968k increase)

Notification of additional ring-fenced funding of £4,984k in 2013/14 and 2014/15 (total £9,968k) has been received from the Department for Education relating to the Basic Need Capital Grant. The grant is given to deal in the main with increasing school populations, particularly in the primary sector. The funding can be used in all schools (including Academies) to increase capacity and will be utilised over the next few years to ensure sufficient school places.

3.5 Net underspendings in 2012/13 re-phased into 2013/14 & other rephasings

The 2012/13 Capital Outturn was reported to the Executive on 12th June 2013. The final capital outturn for the year for Education Portfolio schemes was £10,519k compared to a revised budget of £13,271k approved by the Executive in February (a net underspend of £2,752k). £2,741k of this has been re-phased into 2013/14. Details of the 2012/13 outturn for this Portfolio are set out in Appendix B. A further rephasing of £7,700k from 2013/14 into 2014/15 in respect of schemes to be funded by Basic Need grant was identified in the 1st quarter monitoring exercise.

Post-Completion Reports

3.6 Under approved Capital Programme procedures, capital schemes should be subject to a post-completion review within one year of completion. After major slippage of expenditure in recent years, Members confirmed the importance of these as part of the overall capital monitoring framework. These reviews should compare actual expenditure against budget and evaluate the achievement of the scheme's non-financial objectives. Post-completion reports on the following scheme should be submitted to this Sub-Committee during 2013/14:

- Priory School – Local Learning Centre.

4. POLICY IMPLICATIONS

4.1 Capital Programme monitoring and review is part of the planning and review process for all services.

5. FINANCIAL IMPLICATIONS

5.1 These were reported in full to the Executive on 24th July 2013. Changes agreed by the Executive for the Education Portfolio Capital Programme are set out in the table in paragraph 3.1.

Non-Applicable Sections:	Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	Departmental monitoring returns June 2013. Approved Capital Programme (Executive 06/02/13). Capital Outturn report (Executive 12/06/13) and Q1 monitoring report (Executive 24/07/13).

EDUCATION PORTFOLIO - APPROVED CAPITAL PROGRAMME 24th JULY 2013									
Capital Scheme/Project	Total Approved Estimate	Actual to 31.3.13	Estimate 2013/14	Estimate 2014/15	Estimate 2015/06	Estimate 2016/17	Responsible Officer	Remarks	
	£'000's	£'000's	£'000's	£'000's	£'000's	£'000's			
SECONDARY SCHOOLS									
14-19 Diploma SEN - Secondary School Investment Strategy							Rob Bollen	DSG £3,580k, Targeted Capital Grant £7,340k, S106 £500k	
Newstead Wood	2500	2500	0				Rob Bollen		
Darrick Wood	1700	1700	0				Rob Bollen		
Hayes	1500	1500	0				Rob Bollen		
Riverside	500	500	0				Rob Bollen		
Ravenswood	2500	2500	0				Rob Bollen		
St Olave's	500	500	0				Rob Bollen		
Bullers Wood	1700	1700	0				Rob Bollen		
Contingency	204	204	0				Rob Bollen	£316k t/f to cover potential spend pressures on Langley Boys	
Langley Park Boys School - BSF (Building Schools for the future)	38338	36404	1934				Rob Bollen	BSF One School Pathfinder; government grant £35,800k; LBB contribution £2,006k re: enhanced performance space; £316k t/f from Secondary Investment Strategy; further DfE grant re asbestos £216k	
TOTAL SECONDARY SCHOOLS	49442	47508	1934	0	0	0			
PRIMARY SCHOOLS									
Primary Capital Programme							Rob Bollen	DCSF capital grant; £800k allocated to Riverside ASD scheme	
Bickley Primary - expansion	1463	1463	0				Rob Bollen	£1,395k Primary Capital Programme (PCP) grant; £24k from Access initiative; £50k from extended services; £6k t/f to Highway	
Princes Plain Primary - expansion	1270	1270	0				Rob Bollen	£1,114k PCP, £250k S106' £94k t/f to Highway	
The Highway Primary - partial rebuild #	5428	5174	254				Rob Bollen	£2,620k PCP, £500k Children & Family Centre grant, £300k Early Years, £600k planned maint; £93k schools capital maint in 11/12; £140k revenue cont in 11/12, £94k from Princes Plain; £434k from other PCP schemes.	
Other schemes funded by Primary Capital Programme grant	3186	3186	0				Rob Bollen	Balance of PCP grant after allocations to Bickley, Princes Plain, Highway and Riverside ASD; £100k from maintenance re Pickhurst Infants; £144k for Crofton Juniors from School kitchens funding; £428k t/f to Highway	
TOTAL PRIMARY SCHOOLS	11347	11093	254	0	0	0			
SPECIAL SCHOOLS									
Provision for children with social, emotional & behavioural difficulties	250	145	105				Tessa Moore	Invest to save: reduction in out of borough placements £800k in a full year; additional costs £290k in a full year (funded from DSG)	
Reconfiguration of Special Schools	5180	5063	117				Tessa Moore	Prudential borrowing (costs to be met from schools' budget); DSG contributions; £567k hydrotherapy pool approved by Executive 31/3/10	
TOTAL SPECIAL SCHOOLS	5430	5208	222	0	0	0			
OTHER EDUCATION SCHEMES									
Formula Devolved Capital	5604	4032	393	393	393	393	Mandy Russell	100% government grant; reduced allocations due to academy conversions	
Seed Challenge Fund	1864	1272	592				Rob Bollen	£300k "suitability" funding in 2011/12; £300k from capital maintenance in 13/14; £11k for Farnborough scheme	
Schools Access Initiative	1540	630	460	150	150	150	Rob Bollen	DDA requirement; £150k p.a from schools' revenue budget; £24k to Bickley PCP	
Security Works	920	530	390				Rob Bollen	£150k "suitability" funding in 2011/12; £150k from capital maintenance in 13/14	
Children and Family Centres	6141	5944	197				Tessa Moore	100% DfES grant; £500k for Highway scheme, £750k for Hawes Down Co-location, grant cut by £802k	
Suitability / Modernisation issues in schools - general	922	455	467				Rob Bollen	Now funded by 11/12 capital maintenance settlement; £46k from suitability surveys; £350k to Farnborough Primary; £150k from capital maintenance in 13/14	
Capital maintenance in schools	8858	5370	3488				Rob Bollen	100% government grant - 2011/12 settlement; £300k to seed challenge; £150k to security works; £150k to suitability/modernisation settlement; £80k to Hawes Down Co-Location & £93k to The Highway in 11/12; £161k t/f from modernisation fund; further grant £2,267k in 13/14	
Basic Need	19087	1864	4539	12684			Rob Bollen	100% government grant - 2011/12 settlement; additional grant £1,182k in 11/12 & £4,090k in 12/13; £4,984k in both 13/14 & 14/15	
Extended Services	731	687	44				Tessa Moore	DCSF capital grant; £142k for Hawes Down; grant cut by £134k; £50k to Bickley PCP; £225k not required	
Hawes Down Co-Location	1802	1503	299				Tessa Moore	Co-location grant £470k, Short breaks capital £220k, Children & Family Centres grant £750k, Early Years capital £70k, Extended Services £142k, school contribution £70k; £80k schools capital maint (roof) in 11/12	
Short breaks capital	448	17	431				Hilary Rogers	100% government grant	
Early Education for Two Year Olds	558	0	558				Nina Newell	100% government grant	
Feasibility Studies	40	0	10	10	10	10	Rob Bollen		
Phoenix Pre-School SEN service - Council contribution	300	92	208				Rob Bollen	Prudential borrowing - costs to be met from schools' budget.	
Youth centres - Capital improvements	72	69	3				Paul King	Youth Capital Fund grant £72k	
TOTAL OTHER SCHEMES	48887	22465	12079	13237	553	553			
TOTAL EDUCATION PORTFOLIO	115106	86274	14489	13237	553	553			

EDUCATION PORTFOLIO - CAPITAL PROGRAMME OUTTURN 2012/13					
Capital Scheme/Project	2012/13 OUTTURN				Comments / action taken
	Actual to 31.3.12	Approved Estimate Feb 2013	Final Outturn	Variation (under- spend '-')	
	£'000's	£'000's	£'000's	£'000's	
SECONDARY SCHOOLS					
14-19 Diploma SEN - Secondary School Investment Strategy					
Newstead Wood	2500		0	0	
Darrick Wood	1700		0	0	
Hayes	1500		0	0	
Riverside	500		0	0	
Ravenswood	2500		0	0	
St Olave's	500		0	0	
Bullers Wood	341	1359	1359	0	
Contingency	204	0	0	0	
	9745	1359	1359	0	
Langley Park Boys School - BSF (Building Schools for the future)	31238	5884	5166	-718	2012/13 underspend rephased into 2013/14
TOTAL SECONDARY SCHOOLS	40983	7243	6525	-718	
PRIMARY SCHOOLS					
Primary Capital Programme					
Bickley Primary - expansion	1462	1	1	0	
Princes Plain Primary - expansion	1268	2	2	0	
The Highway Primary - partial rebuild #	4872	485	302	-183	2012/13 underspend rephased into 2013/14
Other schemes funded by Primary Capital Programme grant	3183	0	3	3	2013/14 budget for Highway scheme reduced in respect of 2012/13 overspend
TOTAL PRIMARY SCHOOLS	10785	488	308	-180	
SPECIAL SCHOOLS					
Provision for children with social, emotional & behavioural difficulties	0	250	145	-105	2012/13 underspend rephased into 2013/14
Reconfiguration of Special Schools	5062	10	1	-9	2012/13 underspend rephased into 2013/14
TOTAL SPECIAL SCHOOLS	5062	260	146	-114	
OTHER EDUCATION SCHEMES					
Formula Devolved Capital	3614	440	418	-22	2012/13 underspend rephased into 2013/14
Seed Challenge Fund	1140	300	132	-168	2012/13 underspend rephased into 2013/14
Schools Access Initiative	542	48	88	40	£2,267k additional grant from DfE
Security Works	474	125	56	-69	2012/13 underspend rephased into 2013/14
Children and Family Centres	5942	0	2	2	2013/14 budget reduced in respect of 2012/13 overspend
Suitability / Modernisation issues in schools - general	180	260	275	15	2013/14 budget reduced in respect of 2012/13 overspend
Capital maintenance in schools	3692	3200	1678	-1522	£1,511k of 2012/13 underspend rephased into 2013/14
Basic Need	1095	700	769	69	2013/14 budget reduced in respect of 2012/13 overspend
Extended Services	687	0	0	0	
Hawes Down Co-Location	1431	71	72	1	2013/14 budget reduced in respect of 2012/13 overspend
Short breaks capital	0	100	17	-83	2012/13 underspend rephased into 2013/14
Early Education for Two Year Olds	0	0	0	0	Scheme starts in 2013/14
Feasibility Studies	0	0	0	0	
Phoenix Pre-School SEN service - Council contribution	92	0	0	0	
Youth centres - Capital improvements	36	36	33	-3	2012/13 underspend rephased into 2013/14
TOTAL OTHER SCHEMES	18925	5280	3540	-1740	
TOTAL EDUCATION PORTFOLIO	75755	13271	10519	-2752	
Net total 2012/13 underspend rephased into 2013/14 £2,741k					

EDUCATION PORTFOLIO - APPROVED CAPITAL PROGRAMME 2013/14 - 1ST QUARTER MONITORING					
Capital Scheme/Project	1st QUARTER 2013/14				Responsible Officer Comments
	Actual to 31.3.13	Approved Estimate Feb 2013	Actual to 19/6/13	Revised Estimate July 2013	
	£'000's	£'000's	£'000's	£'000's	
SECONDARY SCHOOLS					
14-19 Diploma SEN - Secondary School Investment Strategy					
Newstead Wood	2500	0	0	0	
Darrick Wood	1700	0	0	0	
Hayes	1500	0	0	0	
Riverside	500	0	0	0	
Ravenswood	2500	0	0	0	
St Olave's	500	0	0	0	
Bullers Wood	1700	0	0	0	
Contingency	204	0	0	0	
	11104	0	0	0	
Langley Park Boys School - BSF (Building Schools for the future)	36404	1000	210	1934	Additional £216k grant secured from DfE to cover additional costs of asbestos. Paid in April 2013 as a standards fund grant. 2012/13 underspend (£718k) rephased into 2013/14. Moving into the final stages, may be an element of retention that may need to move into 2014/15
TOTAL SECONDARY SCHOOLS	47508	1000	210	1934	
PRIMARY SCHOOLS					
Primary Capital Programme					
Bickley Primary - expansion	1463	0	0	0	
Princes Plain Primary - expansion	1270	0	0	0	
The Highway Primary - partial rebuild #	5174	74	0	254	Scheme completed. Final account discussions. 2012/13 underspend (£180k) rephased into 2013/14. £3k used to offset overspend in
Other schemes funded by Primary Capital Programme grant	3186	0	0	0	£3k used to offset overspend in 2012/13. Used funding on same code from Highway scheme above.
TOTAL PRIMARY SCHOOLS	11093	74	0	254	
SPECIAL SCHOOLS					
Provision for children with social, emotional & behavioural difficulties	145	0	0	105	Work ongoing. Linked with the Grovelands site/field study centre. 2012/13 underspend (£105k) rephased into 2013/14
Reconfiguration of Special Schools	5063	108	0	117	Works completed, residual amounts could be used for the new Riverside scheme. 2012/13 underspend (£9k) rephased into 2013/14
TOTAL SPECIAL SCHOOLS	5208	108	0	222	
OTHER EDUCATION SCHEMES					
Formula Devolved Capital	4032	432	8	393	Grant received from DfE and "passported" to schools. 2012/13 underspend (£9k) rephased into 2013/14
Seed Challenge Fund	1272	124	-36	592	£300k transferred from maintenance to support programmes as per previous years. Schools have to contribute to projects. 2012/13 underspend (£168k) rephased into 2013/14
Schools Access Initiative	630	500	-1	460	Ongoing discussions with schools. Funding often ad hoc as needs arise as schools take particular cohorts of children. Can also be linked to larger schemes and integrated into those. Funded through DSG. 2013/14 budget reduced in respect of 2012/13 overspend (£40k).
Security Works	530	171	0	390	Ad hoc security works for schools. Additional £150k transferred from maintenance to support schemes as per previous years. 2012/13 underspend (£69k) rephased into 2013/14
Children and Family Centres	5944	199	0	197	Potential funding for issues arising out of Castlecoombe and Mottingham. 2013/14 budget reduced in respect of 2012/13 overspend (£2k)
Suitability / Modernisation issues in schools - general	455	332	-2	467	Additional £150k transferred from maintenance budget as per previous years. 2013/14 budget reduced in respect of 2012/13 overspend (£15k)
Capital maintenance in schools	5370	310	-73	3488	Various programmes as per the reports. Potential to transfer some of the underspend arising in 2012/13 to basic need to cover increasing pressures. Small amount of funding transferred to cover 2012/13 overspend (£11k). £1,511k of the 2012/13 underspend rephased into 2013/14. £2,267k additional grant from DfE, £600k of which has been allocated to other budgets.
Basic Need	1864	7324	20	4539	Various projects as per PDS reports. £4,984k additional grant from DfE in both 2013/14 & 2014/15. 2013/14 budget reduced in respect of 2012/13 overspend (£69k). Funding phased into 2014/15 (£7,700k) as not all will be needed in 2013/14. Larger projects taking place in 2014/15
Extended Services	687	44	0	44	May not be required.
Hawes Down Co-Location	1503	300	0	299	May not be required. 2013/14 budget reduced in respect of 2012/13 overspend (£1k)
Short breaks capital	17	348	0	431	Used on various expenditure such as equipment and adaptations. 2012/13 underspend (£83k) rephased into 2013/14
Early Education for Two Year Olds	0	558	0	558	One off funding to assist in the capital expenditure of two year old care in nurseries
Feasibility Studies	0	10	0	10	Feasibility studies
Phoenix Pre-School SEN service - Council contribution	92	208	0	208	Ongoing discussion with the PCT. Payment being deferred until agreement to terms are met
Youth centres - Capital improvements	69	0	0	3	Likely to complete this year. 2012/13 underspend (£3k) rephased into 2013/14
TOTAL OTHER SCHEMES	22465	10860	-84	12079	
TOTAL EDUCATION PORTFOLIO	86274	12042	126	14489	

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Report No.
ED13097

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: **Education Budget Sub-Committee**

Date: **2nd October 2013**

Decision Maker: **Schools' Forum**

Date: **21st November 2013**

Decision Type: Non-Urgent Non-Executive Non-Key

TITLE: SPENDING BY PRIMARY, SECONDARY AND SPECIAL MAINTAINED SCHOOLS IN 2012/13

Contact Officer: Mandy Russell, Head of Schools' Finance Team
Tel: 020 8313 4806 E-mail: amanda.russell@bromley.gov.uk

Chief Officer: Tessa Moore, Assistant Director (Education)

Ward: Boroughwide

1. Reason for report

- 1.1 This report provides information on all revenue and capital balances held by Primary, Secondary and Special Maintained Schools as at 31 March 2013, and also provides a comparison to the balances held at the same time in the previous year.

2. **RECOMMENDATION(S)**

- 2.1 **The Committee is invited to consider the financial position of Primary, Secondary and Special Maintained Schools at the end of the 2012/13 financial year and to identify any matters for specific comment and referral to the Portfolio Holder.**
- 2.2 **The Schools' Forum is asked to note the balances for information.**

Corporate Policy

1. Policy Status: N/A
 2. BBB Priority: Children and Young People
-

Financial

1. Cost of proposal: N/A
 2. Ongoing costs: N/A
 3. Budget head/performance centre: Dedicated Schools Grant 2013/14
 4. Total current budget for this head: £129.123m
 5. Source of funding: Dedicated Schools Grant
-

Staff

1. Number of staff (current and additional) – N/A
 2. If from existing staff resources, number of staff hours – N/A
-

Legal

1. Legal Requirement: Non-statutory - Government guidance:
 2. Call in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected) - N/A
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 This report highlights the financial position of Primary, Secondary and Special Maintained Schools as at 31 March 2013 the end of the 2012/13 financial year.
- 3.2 Balances are reported in accordance with the DfE Consistent Financial Reporting (CFR) Regulations. This is a framework for reporting income and expenditure and balances. It provides schools with a benchmarking facility for comparison between similar schools to promote self-management and value for money. A CFR return is produced for all schools maintained by the Local Authority as at 31 March 2013.
- 3.3 The CFR framework consists of six balances, which provide an overall picture of a school's resources available from one year to the next, and gives information on balances carried forward. The balances are categorised as follows:
- BO1 Committed Revenue Balances
 - BO2 Uncommitted Revenue Balances
 - BO3 Devolved Formula Capital Balances
 - BO5 Other Capital Balances
 - BO6 Community Focused Extended Schools Balances
- Nb BO4 Other Standard Fund Capital Balances has been deleted as standards funds no longer exist.
- 3.4 The average level of revenue balances (BO1 and BO2) both committed and uncommitted for Maintained Primary School stands at 6.06% of School Budget Shares compared to 5.44% at the end of 2011/12, which is an increase of 0.62%. Secondary school balances are 13% compared to 10% at the end of 2011/12; an increase of 3%. Special School balances have decreased to 6.65% compared to 7.28% the previous year; a decrease of 0.63%.
- 3.5 A comparison of the levels of school balances as at 31 March 2013 to the previous year is shown in the table below.

	Primary Schools £000	Secondary Schools £000	Special Schools £000
Revenue balances only as at: 31.03.13			
Committed Revenue Balances (BO1)	901 (1.33%)	45 (1%)	90 (0.88%)
Uncommitted Revenue Balances (BO2)	3,212 (4.73%)	519 (12%)	591 (5.78%)
	4,113 (6.06%)	564 (13%)	681 (6.65%)
Revenue balances only as at: 31.03.12			
Committed Revenue Balances (BO1)	530 (0.81%)	45 (1%)	72 (0.81%)
Uncommitted Revenue Balances (BO2)	3,031 (4.63%)	239 (9%)	573 (6.47%)
	3,561 (5.44%)	284 (10%)	645 (7.28%)

- 3.6 Full details of schools balances can be seen at **Appendix 1**
- 3.7 In accordance with DfE guidelines the Bromley Scheme for Financing Schools was updated in 2011 to remove the balance control mechanism. Previously this allowed local authorities to deduct any balances in BO2 (uncommitted revenue balances) in excess of 5% for secondary schools and 8% for primary and special schools from the following year's school budget share.

All schools with balances in excess of 8% have been asked to complete a proforma detailing the reason for holding a high balance and their plans for reducing the balance in year.

3.8 Following publication of the 2011-12 s251 Outturn data on 24 January, the DFE are now following up on the further analysis that has been undertaken in relation to this data. The Department forewarned all LAs at the time of issuing the 2011-12 DSG CFO Outturn statements that upon receipt of the LA's section 251 Outturn statement that we would be writing to specific LAs to request information on how they are proposing to address the issue if an:

A: LA has overspent its Dedicated Schools Grant by 2% or more (ie it is 2% or more in deficit)

B: LA has underspent its Dedicated Schools Grant by 5% or more (ie it is 5% or more in surplus)

C: LA has 2.5% of its schools that have been in deficit of 2.5% or more for the last 4 years and their individual deficit must have been at least £10,000 each year. We will only ask LAs for more information where at least three schools in the LA meet the criteria. Schools that meet these criteria are highlighted in green in Appendix 2.

D: LA has 5% of schools that have had a surplus of 15% or more for the last 5 years and their individual surplus must have been at least £10,000 each year. We will only ask LAs for more information where at least three schools in the LA meet the criteria. Schools that meet these criteria are highlighted in orange in Appendix 2.

3.9 This report also provides information on those schools with deficit revenue balance. As at 31 March 2013, 6 primary schools have a deficit balance. Two of these schools have signed Academy Orders to become sponsored academies from September 2013, at which point their deficits will revert to the LA. The Schools' Finance Support Team (SFST) will work with these schools to ensure that their deficits are maintained at a reasonable level up to the point of closure. The other four primary schools have agreed deficit recovery plans in place and the Schools Finance Support Team will work closely with these schools to ensure that the recovery plans are achieved.

3.10 In accordance with DfE requirements the SFST will also work with schools with schools with high balances to ensure that balances are being used effectively. Schools have been advised that revenue funding is allocated on an annual basis to support the cost of education for the current pupils and therefore it is not acceptable for schools to retain high levels of revenue funding to protect against possible funding reductions in future years.

3.11 **Appendix 3** shows a statement from each of the schools in deficit and those with large surplus balances outlining the reasons for this and the management action to be taken to either recover the deficit or to reduce the balances to a reasonable level.

4. FINANCIAL IMPLICATIONS

4.1 Schools converting to Academy under sponsored academy status, any deficit reverts to the Local Authority. This liability will be covered off as part of the budget arrangements of the Authority with the Dedicated Schools Grant.

Non-Applicable Sections:	Policy, Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	

Appendix 1

	2012-13								2011-12				
	BO1 Committed Revenue Balances	BO2 Uncommitted Revenue Bal 31/03/13	B02 Rev Bal as % of 2013/14 SBS	BO1 & B02 Rev Bal as % of 2013/14 SBS	School Budget Share 2013-14	BO3 Devolved Formula Cap Balances	BO5 Other Capital Balances	BO6 Community Focussed Ext Schools	Balance C/fwd as at 31-Mar-13	BO1 Committed Revenue Balances	BO2 Uncommitted Revenue Bal 31/03/12	B02 Rev Bal as % of 2012/13 SBS	BO1 & B02 Rev Bal as % of 2012/13 SBS
Primary Schools													
Alexandra Infants	0	38,046	4%	4%	950,347	14,934	0	0	52,980	35,500	34,136	4%	8%
Alexandra Junior	0	31,435	4%	4%	845,968	12,176	0	0	43,611	0	21,287	3%	3%
Bickley Primary	11,671	106,538	9%	10%	1,215,922	9,834	10,094	0	138,138	11,176	76,624	7%	8%
Blenheim Primary		-27,664	-3%	-3%	943,514	5,146	0	0	-22,519	0	-28,659	-3%	-3%
Bromley Road Infants	5,330	89,632	9%	10%	946,480	26,846	0	0	121,807	0	93,202	11%	11%
Burnt Ash Primary	37,300	161,038	8%	10%	1,946,783	0	0	0	198,338	44,760	92,462	5%	7%
Castlecombe Primary	904	33,994	3%	3%	1,011,719	17,364	7,410	0	59,673	3,385	47,474	5%	5%
Chelsfield Primary	20,200	119,421	24%	28%	506,610	0.00	0	0	139,621	0	102,904	20%	20%
Chislehurst C.E. Primary	0	54,048	8%	8%	713,257	15,843	0	0	69,891	0	63,520	9%	9%
Churchfields Primary	38,150	83,302	6%	8%	1,489,301	8,632	0	0	130,085	12,751	68,256	5%	6%
Clare House Primary	0	-117,043	-13%	-13%	873,515	11,791	0	0	-105,252	0	-126,722	-16%	-16%
Cudham CE	0	52,387	10%	10%	518,471	9,518	0	0	61,905	4,082	34,405	7%	8%
Darrick Wood Junior	30,653	12,984	1%	4%	1,214,002	37,457	0	0	81,094	20,653	-2,184	0%	1%
Dorset Road Primary	8,825	9,054	2%	4%	420,562	30,894	11,940.50	99	60,813	4,691	10,088	3%	4%
Downe Primary	0	39,013	9%	9%	426,409	3,328	4,001	0	46,342	0	27,541	7%	7%
Edgebury Primary	24,720	59,248	7%	10%	801,443	16,156	0	0	100,125	3,600	59,842	7%	8%
Farnborough Primary	762	48,612	6%	6%	787,057	0	0	0	49,373	8,110	66,965	9%	10%
Grays Farm Primary	4,667	37,825	2%	3%	1,588,833	0	0	0	42,492	4,990	56,434	4%	4%
Hawes Down Infants	15,900	97,977	11%	13%	897,777	3,220	0	0	117,097	7,369	64,417	8%	9%
Hawes Down Juniors	0	-14,252	-1%	-1%	986,928	11,969	0	0	-2,284	0	-19,069	-2%	-2%
Highfield Infants	0	50,099	6%	6%	839,103	6,427	0	0	56,527	22,409	51,455	6%	9%
Highfield Junior	18,792	112,263	10%	12%	1,119,305	15,000	54,662	0	200,717	16,492	87,897	8%	9%
Holy Innocents RC Primary	10,000	5,228	1%	2%	763,556	0	1,291	0	16,519	22,000	936	0%	3%
James Dixon Primary	13,160	96,728	5%	6%	1,830,649	120	0	0	110,008	9,154	25,931	2%	2%
Keston CE	6,470	59,108	7%	7%	890,629	25,302	0	0	90,879	0	48,022	6%	6%
Leesons Primary	43,468	27,738	3%	7%	1,065,876	2,228	0	0	73,434	5,186	-5,873	-1%	0%
Lepton Primary	0	-19,223	-1%	-1%	1,393,376	0	0	0	-19,223	9,500	9,743	1%	2%
Minor Oak Primary	60,737	119,509	12%	17%	1,038,323	54,916	0	13,365	248,527	3,395	179,329	16%	17%
Marian Vian Primary	29,081	111,394	6%	7%	1,971,550	24,247	0	7,857	172,578	19,425	114,285	6%	7%
Mead Road Infant	5,874	15,867	4%	5%	428,502	3,256	4,415	0	29,413	0	27,576	7%	7%
Northfield Primary	0	91,537	6%	6%	1,488,126	0	0	0	91,537	33,448	81,216	6%	9%
Mottingham Primary	48,975	47,880	4%	7%	1,307,380	4,641	0	3,611	105,107	2,115	66,735	6%	6%
Oak Lodge Primary	0	45,769	2%	2%	2,024,964	6,505	7,676	0	59,950	0	43,778	2%	2%
Oakland Primary	0	48,844	3%	3%	1,559,067	1,227	0	0	50,071	0	95,641	7%	7%
Parish C.E. Primary	20,041	63,180	4%	5%	1,705,413	4,548	0	0	87,770	9,487	59,911	4%	4%
Perry Hall Primary	54,099	88,531	6%	10%	1,415,065	8,669	1,310	0	152,609	47,098	72,824	5%	9%
Poverest Primary	23,464	92,851	8%	10%	1,163,514	8,618	0	20,145	145,077	8,596	130,273	12%	13%
Pratts Bottom Primary	32,388	41,307	10%	17%	431,822	29,484	0	0	103,180	26,225	67,653	16%	22%
Princes Plain Primary	41,752	17,643	1%	3%	2,353,693	0	0	0	59,395	33,860	87,333	4%	6%
Raglan Primary	68,593	54,804	3%	7%	1,720,086	0	17,793	0	141,190	0	55,074	3%	3%

Appendix 2

	2012-13		2011-12		2010-11		2009-10		2008-09	
	BO1 & B02 Combined Rev Bal	BO1 & B02 Rev Bal as % of 2013/14 SBS	BO1 & B02 Combined Rev Bal	BO1 & B02 Rev Bal as % of 2012/13 SBS	BO1 & B02 Combined Rev Bal	BO1 & B02 Rev Bal as % of 2011/12 SBS	BO1 & B02 Combined Rev Bal	BO1 & B02 Rev Bal as % of 2010/11 SBS	BO1 & B02 Combined Rev Bal	BO1 & B02 Rev Bal as % of 2010/11 SBS
Primary Schools										
Alexandra Infants	£38,046	4%	£69,636	8%	£67,715	8%	£95,824	13%	£104,168	14%
Alexandra Junior	£31,435	4%	£21,287	3%	-£10,913	-1%	£14,649	2%	£18,354	3%
Bickley Primary	£118,210	10%	£87,800	8%	£41,030	4%	-£4,302	-1%	£9,686	1%
Blenheim Primary	-£27,664	-3%	-£28,659	-3%	£40,611	5%	£91,580	14%	£72,952	11%
Bromley Road Infants	£94,962	10%	£93,202	11%	£79,525	9%	£62,379	8%	£34,691	5%
Burnt Ash Primary	£198,338	10%	£137,222	7%	£161,319	9%	£144,578	9%	£138,362	8%
Castlecombe Primary	£34,898	3%	£50,859	5%	£47,860	5%	£44,982	5%	£86,859	12%
Chelsfield Primary	£139,621	28%	£102,904	20%	£51,755	10%	£16,559	4%	£11,518	4%
Chislehurst C.E. Primary	£54,048	8%	£63,520	9%	£55,267	8%	£30,711	4%	£31,001	5%
Churchfields Primary	£121,452	8%	£81,007	6%	£109,166	8%	£90,418	8%	£34,495	3%
Clare House Primary	-£117,043	-13%	-£126,722	-16%	-£78,309	-11%	-£65,158	-10%	-£119,486	-19%
Cudham CE	£52,387	10%	£38,487	8%	£23,604	5%	£3,606	1%	-£2,695	-1%
Darrick Wood Junior	£43,637	4%	£18,469	1%	£26,660	8%	£4,029	0%	£28,087	2%
Dorset Road Primary	£17,879	4%	£14,779	4%	£39,672	11%	£36,506	11%	£17,995	6%
Downe Primary	£39,013	9%	£27,541	7%	£647	0%	£93	0%	£1,186	0%
Edgebury Primary	£83,968	10%	£63,442	8%	£86,650	11%	£97,388	14%	£74,524	11%
Farnborough Primary	£49,373	6%	£75,075	10%	£38,203	5%	-£13,493	-2%	-£2,404	0%
Grays Farm Primary	£42,492	3%	£61,424	4%	-£24,919	-2%	£12,067	1%	£56,246	4%
Hawes Down Infants	£113,877	13%	£71,786	9%	£46,418	6%	£19,588	3%	£4,821	1%
Hawes Down Juniors	-£14,252	-1%	-£19,069	-2%	-£5,033	-1%	£29,090	3%	£40,780	5%
Highfield Infants	£50,099	6%	£73,864	9%	£68,573	8%	£66,162	9%	£53,974	8%
Highfield Junior	£131,055	12%	£104,389	9%	£107,573	10%	£101,027	10%	£99,945	11%
Holy Innocents RC Primary	£15,228	2%	£22,936	3%	£27,231	4%	£45,605	7%	£57,815	9%
James Dixon Primary	£109,888	6%	£35,085	2%	£38,007	2%	£16,522	1%	-£6,698	-1%
Keston CE	£65,578	7%	£48,022	6%	£28,670	4%	£27,043	4%	£51,260	8%
Leesons Primary	£71,206	7%	-£687	0%	-£13,126	-1%	-£28,201	-4%	£65,925	11%
Malcolm Primary	-£19,223	-1%	£19,243	2%	-£15,813	-1%	£29,261	3%	£73,819	9%
Manor Oak Primary	£180,246	17%	£182,724	17%	£252,894	23%	£214,105	25%	£115,587	16%
Marian Vian Primary	£140,475	7%	£133,710	7%	£90,442	5%	£110,434	6%	£133,503	8%
Mead Road Infant	£21,741	5%	£27,576	7%	£29,328	8%	£22,121	6%	£45,906	15%
Midfield Primary	£91,537	6%	£114,664	9%	£90,757	7%	£136,643	13%	£157,774	16%
Mottingham Primary	£96,855	7%	£68,849	6%	£114,600	10%	£213,620	22%	£261,228	25%
Oak Lodge Primary	£45,769	2%	£43,778	2%	£44,436	2%	£3,959	0%	£53,604	3%
Oakland Primary	£48,844	3%	£95,641	7%	£52,362	4%	£61,790	6%	£51,591	5%
Parish C.E. Primary	£83,222	5%	£69,399	4%	£59,920	4%	£10,644	0%	£54,417	4%
Perry Hall Primary	£142,630	10%	£119,922	9%	£79,051	6%	£94,329	8%	£58,862	5%
Poverest Primary	£116,315	10%	£138,870	13%	£188,209	18%	£176,072	18%	£164,283	16%
Pratts Bottom Primary	£73,695	17%	£93,878	22%	£102,934	25%	£75,014	21%	£64,222	20%
Princes Plain Primary	£59,395	3%	£121,194	6%	£85,090	4%	£142,344	10%	£59,097	4%
Raglan Primary	£123,397	7%	£55,074	3%	£94,863	6%	£91,618	6%	£74,622	5%

Red Hill Primary	£295,651	12%	£176,388	8%	£156,182	8%	£165,430	9%	£164,522	10%
Royston Primary	-£29,718	-2%	£85,063	5%	£35,597	2%	£82,574	6%	£56,698	5%
Scotts Park Primary	£108,689	7%	£111,976	8%	£97,464	8%	£81,119	7%	£97,897	9%
Southborough Primary	£255,465	15%	£118,943	8%	£86,590	6%	£73,467	6%	£98,778	8%
St Anthony's RC Primary	£84,603	11%	£61,472	8%	£1,913	0%	£15,899	2%	£42,498	6%
St George's CE (Bickley) Primary	£7,759	1%	-£48,174	-5%	-£31,637	-3%	-£34,380	-4%	-£59,861	-7%
St John's CE Primary	£108,628	9%	£137,255	12%	£138,678	12%	£129,376	14%	£92,640	11%
St Josephs Primary	£38,789	5%	£30,533	4%	£41,515	6%	£50,416	8%	£34,602	6%
St Mark's CE Primary	£85,208	6%	£63,202	5%	£50,396	4%	£38,992	3%	£22,886	2%
St Mary Cray Primary	£14,592	2%	-£19,883	-3%	£16,337	3%	£57,520	11%	£95,763	17%
St. Mary's RC (Beckenham)	£54,626	4%	£63,885	5%	£102,065	8%	£73,922	6%	£31,449	3%
St Pauls Cray Primary	£82,720	8%	£68,555	6%	£52,328	5%	£81,679	10%	£59,798	8%
St Philomena's RC Primary	£3,424	0%	£14,979	2%	£26,834	4%	£18,404	3%	£6,010	1%
St Vincent's RC Primary	£57,711	8%	£89,531	12%	£75,593	11%	£57,897	9%	£38,835	6%
St Peter and St Pauls Primary	-£12,215	-2%	-£28,288	-4%	-£75,299	-10%	-£121,980	-19%	-£70,611	-12%
The Highway Primary	£38,703	5%	-£1,025	0%	£1,037	0%	£2,349	0%	£24,114	4%
Unicorn	£69,221	6%	£79,437	8%	£63,271	6%	£53,988	7%	£50,070	7%
Wickham Common Primary	£52,097	4%	£9,275	1%	£72,256	5%	£64,290	5%	£87,138	7%
Worsley Bridge Junior	£34,382	5%	£75,908	11%	£97,457	14%	£139,617	21%	£109,717	16%
Secondary Schools										
St. Olaves	£563,678	13%	£283,643	10%	£128,777	5%	£88,914	2%	£148,165	3%
Special Schools										
Burwood School	£80,725	7%	£99,441	9%	£131,234	12%	£131,234	17%	£185,026	18%
Glebe	£177,518	7%	£173,893	7%	£22,678	1%	£22,678	15%	£483,548	24%
Marjorie McClure	£90,706	5%	£117,698	6%	£90,177	5%	£90,177	4%	£179,871	11%
Riverside	£331,569	7%	£253,999	8%	£118,463	3%	£118,463	4%	£258,841	8%

	Consistent high deficit balances meeting DfE trigger point
	Consistent high surplus balances meeting DfE trigger point

REVENUE/CAPITAL DEFICITS

PRIMARY SCHOOLS

Blenheim Primary **Revenue Deficit £27,664** **-3%**

Reason for Deficit

- Low pupil numbers in Key Stage 2
- Long term teaching absence.

Management Action to achieve Recovery Plan as agreed by School and LA

- Increase pupil numbers
- Careful staff management.
- Working closely with LA to achieve a recovery plan
- Contracts to be reviewed for best value.
- Staff financial awareness training

LA Comment

The school has signed up to the highest level of Service Level Agreement so will receive full support from the Schools' Finance Team to help achieve the recovery. The agreed recovery plan showed an anticipated deficit of around £46k at the end of 2012/13, which the school has obviously reduced significantly. It is anticipated that this will be reflected in the revised recovery plan to be agreed in 2013/14.

Clare House Primary **Deficit £117,043** **-13%**

Reason for Deficit

- Historic deficit due to income accounted for incorrectly (doubled counted) and incorrect data entries.
- School layout makes it difficult to have additional pupils in Key Stage 2.
- Incorrect data resulted in underpayments to teachers which were paid in 2011/12.
- Failure to submit claim on insurance policy for long term sickness.
- High supply teacher costs.
- Settlement paid to previous caretaker and additional cost of relief caretaker.

Management Action to achieve Recovery Plan as agreed by School and LA

- To continue to work closely with the local Authority to find ways to recover deficit.

- Increasing the Reception pupil number with the view of looking to increase size of school.
- Reviewing existing Service Level Agreements.
- Restructuring and hiring new less expensive staff (NQT).
- Continue minimising cost on all possible aspects.

LA Comment

The school has worked very closely with the LA this year to agree a deficit recovery plan. It was agreed by the Assistant Director for Education that the school should aim to achieve a break even in year budget in 2012/13. The school has however managed to reduce the deficit by around £9,000. The school is currently expanding to two forms of entry which will help it to become more financially viable and it is anticipated that this will be reflected in the recovery plan to be agreed in 2013/14. It is important that this is recognised as this is one of the schools that will be under additional scrutiny from DfE having had a deficit in excess of 2.5% for the past four years.

Hawes Down Junior

Deficit £14,252

-1%

Reasons for Deficit

- Ofsted recovery plan initiated early in Spring Term 2013 resulted in additional unplanned expenditure.

Management Action to achieve Recovery Plan as agreed by School and LA

- New budget to be planned at start of Summer term
- Increased funding in 2013/14
- Small cohort in year 6 to be replaced by full cohort in year 3 in September improving financial situation going forward.
- Bulge classes feeding through from Infant school.

LA Comment

The school is buying into the highest level of financial support and is aiming to significantly reduce the deficit in 2013/14. However, further Ofsted assessment is due imminently. Depending on the outcome, additional expenditure could be required to maintain/continue improvement.

Malcolm Primary

-1%

Deficit £19,223

Reasons for Deficit

- As a result of the Ofsted inspection in October 2012 the school was placed in Special Measures. This has placed considerable pressures on the finances of the school.

Management Action to achieve Recovery Plan as agreed by School and LA

- The school will become part of the Harris Federation on the 1st September. The school is confident that this deficit will be recovered from the five month budget that will be set between April and September.

LA Comment

As a sponsored academy, any deficit at the point of conversion will revert to the LA. In view of this the LA will work closely with the school between April and September to keep any resulting deficit to a minimum.

Royston Primary
-2%

Deficit £29,718

Reasons for Deficit

- As a result of the previous Ofsted inspection the school is in Special Measures. This has resulted in additional expenditure in resources and support area to try to raise standards.
- Staffing and supply issues, resulting in high costs, partly due to private long term sickness insurance not covering all claims.
- Building costs incurred through the LA have emerged but were not previously accounted for.
- Nursery funding recoupment at year end not anticipated.
- Photocopier lease – school not aware of excess useage charges billed in arrears.

Management Action to achieve Recovery Plan as agreed by School and LA

- Rigorous weekly monitoring of expenditure by Finance Committee and acting Head.
- Careful use of resources to minimise further expenditure.
- Staff structure and costing under constant review.
- The school will become part of the Harris Federation on the 1st September

- LA Comment

As a sponsored academy, any deficit at the point of conversion will revert to the LA. In view of this the LA will work closely with the school between April and September to keep any resulting deficit to a minimum.

St Peter and St Paul's Primary**Deficit £22,215****-3%**Reasons for Deficit

- This was accumulated over time and exacerbated by buy-out of photocopier lease in 2009/10.

Management Action to achieve Recovery Plan as agreed by School and LA

- Ensure pupil numbers are maximised.
- Careful monitoring of spend.
- Staffing costs carefully allocated and rationalised.
- Maximise use of capital and transferred standards fund grants.

LA Comment

The school is buying into the Gold Service Level Agreement for finance and has reduced its deficit in line with the Deficit Recovery Plan. The school is currently consulting on Academy conversion, however as a converter academy any deficit at the point of conversion would transfer to the academy. The school may be subject to additional scrutiny from DfE having had a deficit in excess of 2.5% for the past four years.

Increase in trimtrail and infant play train	£10,000
Cycle store	£4,000
New front door and entry system	£3,000
Development of Head teacher's office	£5,000
Rebuild of walkway across playground	£2,000
Resurface of large playground	£12,000
New telephone system	£3,000
Emergency lighting throughout the school	£30,000

LA Comments

Planned expenditure will only reduce uncommitted revenue balances to around 11% so the school will be challenged by the LA to look at reducing balances further.

Cudham Primary School
£52,387

Uncommitted Revenue Surplus
10%

Management Action to reduce balances with detailed costings

Replacement of ICT equipment including server	£11,881
Forest schools equipment	£500
Replacement of Hall window	£1,400
Purchase of shed for PE equipment	£1,500
Additional curriculum coaches	£3,700
SENCO assistance Sept 13 – March 14	£8,994

LA Comments

Planned expenditure will reduce uncommitted revenue balances to 5%.

Downe Primary School
£39,013

Uncommitted Revenue Surplus
9%

Management Action to reduce balances with detailed costings

- Building works to create outside area attached to Reception classroom as identified as part of Ofsted action plan £30,000
- IT upgrades to server and office computers £3,300
- ICT developments eg laptops/trolley £15,000

LA Comments

The school is planning to use revenue reserves to match fund against Seed Challenge funding of £15,000. Planned expenditure will reduce uncommitted revenue balances to around 1%.

Hawes Down Infant School
£97,977

Uncommitted Revenue Surplus
11%

Management Action to reduce balances with detailed costings

- PPA teacher for one year £11,123
- Work to ICT suite £8,874
- School crossing patrol £1,050
- Purchase of I Pads £1,076
- Car park work and tree removal £1,250
- Office refurbishment £2,000
- Kitchen refurbishment £2,000

LA Comments

Planned expenditure will reduce uncommitted revenue balances to 8%.

Highfield Junior School
£112,263

Uncommitted Revenue Surplus
10%

Management Action to reduce balances with detailed costings

- Phase 2 of building programme to provide a larger hall and/or outside covered learning area £15,000
- Installation of wireless network and related laptops and tablets £20,000

LA Comments

Planned expenditure will reduce uncommitted revenue balances to around 7%.

Manor Oak Primary School
£119,509

Uncommitted Revenue Surplus
12%

Management Action to reduce balances with detailed costings

- School wireless system £4,925
- Laptops and charging trolleys for classrooms £16,150
- ICT software £1,875
- Classroom upgrade £10,500
- Upgrade telephone system £5,000

Repairs to main boiler	£18,000
Replacement of telephone system	£20,000

LA Comments

The school also has plans for a significant build /expansion of their existing Science facilities. Whilst there are no definite costs for this at this stage, it is likely to be around £500,000-£700,000 and any surplus balances will be used to support this.

Agenda Item 8

Report No.
ED 13103

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: EDUCATION BUDGET SUB-COMMITTEE

Date: Wednesday 2 October 2013

Decision Type: Non-Urgent Executive Non-Executive Key Non-Key

Title: OUTCOME OF CONSULTATION ON 2014/15 FUNDING REVIEW

Contact Officer: Amanda Russell, Head of Schools Finance Support
Tel: 020 8313 4806 E-mail: Amanda.Russell@bromley.gov.uk

Chief Officer: Executive Director of Education, Care & Health Services

Ward: (All Wards);

1. Reason for report

This report provides information on the proposed changes to the 2014/15 Funding Formula in line with DfE requirements.

2. **RECOMMENDATION(S)**

The Education Budget Subcommittee is asked to agree the proposed changes in line with the recommendations of the Schools Forum.

Corporate Policy

1. Policy Status: Not Applicable
 2. BBB Priority: Children and Young People
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Delegated Schools Budgets
 4. Total current budget for this head: £220m
 5. Source of funding: Dedicated Schools Grant
-

Staff

1. Number of staff (current and additional):
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Statutory Requirement
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All Schools
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments:

3. COMMENTARY

3.1 As part of the budget setting process, the Local Authority is required to submit a proforma to the DfE by the end of October providing details of the agreed elements within the funding formula for 2014/15 and the level of funding for each element. The timescale for this process is very short particularly as it runs across the summer school holidays and it has therefore been necessary to bring this item to Education Budget Sub Committee very shortly after it has been presented to the Schools Forum.

3.2 Whilst there are no proposed changes to the elements within the formula there are some changes to the funding levels as a result of changes required by the DfE. The changes are as follows:

- DfE have reduced the maximum level for the lump sum for Primary Schools from £200,000 to £175,000. As the lump sum for Bromley schools was previously set at £180,000 it is proposed that this will reduce to £175,000. This has not necessitated a full consultation with school and has been agreed by the Schools Forum.
- DfE have removed the requirement for the same lump sum to be applied across Primary and Secondary schools. Secondary schools have been consulted on two options of either £175,000 in line with Primary Schools or a zero lump sum.
- DfE have changed the measure of attainment for Secondary schools from pupils not achieving the appropriate level in English AND Maths to English OR Maths which has significantly increased the number of pupils attracting this funding. As there is no new funding to support this, the individual level of funding has been reviewed.

3.3 Full details of the proposals including initial responses from individual schools can be seen at **Appendix 1** – Schools Forum Report and **Appendix 2** – supporting calculations. The LA Officers will provide details of the discussion by the Schools Forum and any recommendation that they make. The Education Budget Sub Committee will then be asked to agree the appropriate funding levels as recommended by Officers.

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Report No.
ED13100

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: **SCHOOLS' FORUM**

Date: **Thursday 26 September 2013**

Decision Type: Urgent Non-Urgent Executive Non-Executive Key Non-Key

Title: **OUTCOME OF CONSULTATION ON 2014/15 FUNDING REVIEW**

Contact Officer: Amanda Russell, Head of Schools Finance Support
Tel: 020 8313 4806 E-mail: Amanda.Russell@bromley.gov.uk

Chief Officer: Executive Director of Education, Care & Health Services

Ward: (All Wards);

1. Reason for report

This report provides an update on the proposed changes to the LA Funding Formula based of the outcome of consultation with schools.

2. **RECOMMENDATION(S)**

The Schools Forum is asked to discuss the proposed changes as outlined in the report.

3. COMMENTARY

3.1 The Department for Education (DfE) recently issued further guidance to assist local authorities and Schools Forums in planning the local implementation of the reformed funding system for 2014-15. Full details of the guidance notes can be found at the following link. <https://www.gov.uk/government/publications/2014-to-2015-revenue-funding-arrangements-operational-information-for-local-authorities>.

3.2 The main changes are highlighted below:

- Required minimum value for Age-Weighted Pupil Unit (AWPU) set at £2,000 for primary schools and £3,000 for secondary schools. Bromley values for 2013/14 were in excess on the minimum requirement.
- The upper limit for the lump sum has been reduced to £175,000. As the Bromley lump sum was set at £180,000 in 2013/14 this will need to be reviewed.
- For 2014/15 a different lump sum can be used for primary and secondary schools.
- A new sparsity value has been introduced. Bromley schools data to be reviewed to see if any schools would be eligible.
- The attainment measure for secondary schools has changed to target pupils achieving level 3 or below in either English OR Maths as opposed to English AND Maths in 2013/14.
- Where schools are amalgamating, they can retain the equivalent of 85% of two lump sums for the financial year following the year in which they merge.
- The local authority must ensure that at least 80% of delegated funding is allocated through pupil-led factors. The Bromley formula for 2013/14 exceeded this at 89%.
- The DfE are not prescribing any restraints on the primary/secondary ratio for 2014/15. However they have not ruled this out for future years and are advising local authorities to be aware of where they sit within the range.
- For high needs funding, the threshold has now been set at £6,000 as a mandatory level, whereas in 2013/14 this was the recommended level. Bromley has worked to the recommend level of £6,000.

3.3 These issues were considered by the Schools Forum at their meeting in July and it was agreed that for primary schools the lump sum would be adjusted to £175,000 but there would be no other changes for primary schools.

3.4 However, for secondary schools the changes are more significant. The biggest issue is that changing the measure of attainment from “and” to “or” has increased the number of pupils eligible for this funding from 1,249 to 3,441, an increase of over 275%. As a result of this, and following consultation with the Schools Forum working party consisting of two secondary representatives, it is proposed that the per pupil sum for attainment should be adjusted to reflect this. This would mean that where £2,500 has been allocated for pupils not attaining in English and maths this year, this should be reduced to £1,250 per pupil in 2014/15. Any pupil not attaining in both subjects would then receive the equivalent of this year’s funding. There is however still a pressure on the budget with the addition of around 940 pupils that are not attaining in either English or maths. This will require additional funding in excess of £1m to support this.

3.5 This funding will need to be found within the existing secondary sector funding as there is no additional funding to support this. The working group has looked at two options as follows:

- (i) Additional funding to be taken from AWPU.
- (ii) Additional funding to be taken from the lump sum.

These two options are demonstrated on **Appendix 1**.

Option A shows the impact of funding the additional non-attaining pupils at £1,250, and with a lump sum of £175,000 – note the lump sum has been reduced in line with DfE requirements and in line with primary schools. However, as this does not release sufficient funding on its own, the remainder has been found by reducing the AWPU value.

Option B shows the impact of funding the additional attainment costs by having a zero lump sum. As part of the original consultation process in 2012 a number of secondary schools expressed the view that there was no need for a lump sum for secondary schools. Therefore as part of this consultation we are looking at this as the only alternative suggestion as opposed to looking at a range of lump sums. However, as this releases more funding than is required for the attainment, the additional funding has been put into AWPU.

3.6 From the modelling it can be seen that some schools gain from these proposed changes, whereas others are losers. The modelling has been produced using Minimum Funding Guarantee (MFG) figures only as opposed to the formula figures as this allows to schools to see what the actual impact might be on their budgets in 2014/15. As a result of this, no increase or decrease is larger than 1.5%. However, as with any modelling data there are some “health warnings” that schools should be aware of:

- (i) Data is modelled using 2013/14 attainment data and pupil numbers – the actual data for 2014/15 may vary.
- (ii) If this data varies then the per pupil funding may also vary – it is anticipated that the funding for the supplements will remain the same and any adjustments will be made through AWPU.
- (iii) This formula is being consulted on for 2014/15 only – the national funding formula is due to be introduced in 2015/16 and as a result of this school funding allocations may vary considerably.
- (iv) Schools should therefore not see the modelling data as an accurate indication of their 2014/15 funding.

3.7 Seven consultation responses have been received from schools as follows:

- Two responses from Secondary schools supporting Option B but with no additional comments
- One response from a Primary School supporting Option A and with the following comment ;
I disagree with the reduction in the lump sum overall for Secondary and Primary as most schools will be worse off. Primary schools can't afford any reduction in budgets. This will lead to staff redundancies and lack of attainment.

3.8 The remaining four responses from secondary schools which include an email from Karen Raven, Head Teacher at Beaverwood School and a member of the Schools Forum, states that Bromley Head Teachers do not support either of the options in the consultation and suggests that there needs to be more detailed discussion at the Schools Forum meeting. Mrs Raven has offered to provide an alternative scheme which will be tabled at the meeting. The other three responses do not support either option and include the following comments:

- *We feel that the impact of the changes are to far reaching to only have two options, we would like this to be taken back to the forum for further discussion*

- *We do not support either options. We do not agree that the additional funding should be found within the existing secondary sector funding, as the problem of low attainment (i.e. students not achieving level 3 in Maths or English) stems from primary schools, and it is unfair to penalise the secondary schools for something that the primary schools have failed to achieve. The proposal is exceptionally unfair to Langley Park School for Girl/Boys, where yet again, either option will result in a significant loss of funding - it would appear that we are yet again being penalised for the fact that our students are relatively high achievers compared to other secondary schools. It is clear from Appendix 1 that many secondary schools actually stand to GAIN from this change in the funding formula, just as they have done so in the previous years. That this gain is achieved at the expense of Langley Park School for Girls/Boys is inequitable and totally unacceptable,
We would like the Schools Forum to be aware that we strongly oppose either options put forward by the consultaion paper and urge them to consider a more equitable solution.
(same comment from two schools)*

3.9 In view of this the LA cannot recommend either option to the Schools Forum at this stage, and suggest the Schools Forum discuss this issue at greater length. However, The Forum is reminded that the completed proforma confirming any changes to the LA funding formula needs to be submitted to the DfE by the end of October, having been agreed by Members and that therefore the timescale is very tight.

	2013/14			Revised data		A			B		
	pupil nos	Attain.	Funding	attainment	nos	£175k Lump sum/ £1,250 attainment			Zero Lump sum/ £1,250 attainment		
		nos	AWPU £4,095	%		Revised	AWPU £4,035	% diff	Revised	AWPU £4,205	% diff
						Funding	diff		Funding	diff	% diff
Harris Academy Beckenham	645	95	£3,654,099	34.69	224	£3,602,967	£-51,132	-1.4%	£3,600,342	£-53,757	-1.5%
Harris Academy Bromley	840	102	£4,407,216	27.88	234	£4,471,105	£63,889	1.4%	£4,444,664	£37,448	0.8%
Bishop Justus Church of England School	898	67	£4,411,708	22.42	201	£4,414,913	£3,205	0.1%	£4,392,573	£-19,135	-0.4%
Bullers Wood School	1,087	54	£5,122,856	17.63	192	£5,135,680	£12,824	0.3%	£5,145,470	£22,614	0.4%
Coopers Technology College	1,102	99	£5,275,587	26.73	295	£5,352,739	£77,151	1.5%	£5,355,364	£79,776	1.5%
Langley Park School for Boys	1,047	49	£4,858,346	13.65	143	£4,791,162	£-67,184	-1.4%	£4,786,745	£-71,602	-1.5%
Ravens Wood School	1,115	51	£5,120,359	14.95	167	£5,120,032	£-327	0.0%	£5,134,582	£14,223	0.3%
NEWSTEAD WOOD SCHOOL	676	0	£3,065,335	0	0	£3,023,843	£-41,492	-1.4%	£3,021,218	£-44,117	-1.4%
Kemnal Technology College	888	108	£4,441,471	27.69	246	£4,502,516	£61,045	1.4%	£4,478,476	£37,005	0.8%
Hayes School	1,188	80	£5,479,351	18.79	223	£5,473,508	£-5,843	-0.1%	£5,500,468	£21,117	0.4%
Beaverwood School for Girls	1,103	61	£5,099,774	19.80	218	£5,174,232	£74,458	1.5%	£5,176,857	£77,083	1.5%
CHARLES DARWIN	1,053	112	£4,965,488	27.39	288	£5,037,966	£72,478	1.5%	£5,040,591	£75,103	1.5%
Langley Park School for Girls	1,189	38	£5,625,867	14.04	167	£5,545,843	£-80,024	-1.4%	£5,543,218	£-82,649	-1.5%
The Ravensbourne School	1,090	101	£5,520,696	24.49	267	£5,529,439	£8,743	0.2%	£5,539,739	£19,043	0.3%
Darrick Wood School	1,308	75	£6,048,050	17.04	223	£6,020,788	£-27,262	-0.5%	£6,068,148	£20,098	0.3%
The Priory School	950	158	£5,183,158	35.98	342	£5,114,671	£-68,487	-1.3%	£5,107,626	£-75,532	-1.5%
ST OLAVE'S GRAMMAR SCHOOL	594	0	£2,767,565	0	0	£2,730,646	£-36,919	-1.3%	£2,728,021	£-39,544	-1.4%

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London Borough of Bromley

PART 1 - PUBLIC

**Briefing for Education Budget Sub-Committee
2 October 2013**

**UPDATE ON THE BASELINE REVIEW OF
ACCESS AND ADMISSIONS**

Contact Officer: Dr Tessa Moore, Assistant Director (Education)
Tel: 020 8313 4146 E-mail: tessa.moore@bromley.gov.uk

Chief Officer: Terry Parkin, Executive Director, Education and Care Services

1. INTRODUCTION

1.1 This report provides an update of action taken and savings made since the autumn baseline review of Access and Admissions services. The services included in the Access and Admissions baseline review were:

- Admissions
- Education Strategic Property and Client Services
- Behaviour Service
- Education Welfare Service
- Early Years (PVI)
- Office Services

2. DETAILS

2.1 Following the baseline review, a formal consultation process was put into operation in spring 2013 to rationalise and restructure these services.

2.2 The formal consultation period for the restructure of Access and Admissions began in March 2013 and ended on 8 May 2013. The implementation of the new structure came into effect on 1 September 2013.

2.3 The restructure not only responded to the Council's baseline review of services, but also was proposed to:

- respond to the People Too recommendations and in preparation for possible commissioning of services;
- respond to the increasing demand for school expansion work related to the Capital Programme;
- respond to the decreasing demand for some in-house services for catering and cleaning contract management;
- respond to the new statutory duties with regard to Alternative Provision;

- create a new model of service to ensure statutory duties are met for excluded pupils;
- work towards modernising admissions arrangements to providing a less labour intensive service;
- consider future services that support the statutory element of Early Years services;
- provide an Education Welfare Service focused on statutory duties;
- streamline services that were neither statutory/essential nor cost effective.

3. STAFFING IMPLICATIONS

3.1 Head of Access and Admissions

As part of the restructure, the 1FTE post of Head of Access and Admissions was reviewed and revised to become Head of Strategic Pupil Place Planning. This focused the post on strategic pupil place planning and admissions only. Other services managed by this post became subject to changes of line management as part of the restructure.

3.2 Education Strategic Property and Client Services

This team consisted of 4FTE. The team was restructured to 2FTE (funded through RSG) to focus on property project management. The client services support for catering and cleaning was removed.

3.3 Admissions

This team consisted of 9.2 FTE. The team was rationalised by 0.4FTE and maintained under the line management of the new Head of Strategic Pupil Place Planning.

3.4 Behaviour Service

In April 2013, the new statutory duties for Alternative Provisions came into force. As a consequence, 32.4FTE secondary and 17.8FTE primary staff employed by the local authority within the Pupil Referral Units (PRU) of Kingswood and Grovelands respectively came under the direct management of the Governing Body of the PRU. Therefore, these teams were not included in the restructuring exercise.

3.5 The Behaviour Service staff that remained within the local authority consisted of 1 FTE Head of Service post and:

- a team of 11.2 FTE staff for Secondary Respite and Outreach Services;
- a team of 3 FTE staff for Primary Behaviour Support;
- a team of 16.9 FTE staff for Home and Hospital Support;
- 1 FTE post of Alternative Provision Officer;
- 1 FTE post of Administrative Officer.

3.6 The remaining Behaviour Support teams were restructured to ensure the local authority fulfilled its statutory and essential duties to:

- support commissioning in a 'client intelligence' role with regard to placement of permanently excluded pupils;
- monitor the quality of placement provision;
- act in an advisory capacity (in the time that PRUs remained 'maintained' by the local authority) to ensure high quality provision;
- monitor and intervene on behaviour management issues in any maintained school causing concern;
- gather and transfer data and information on exclusions;
- oversee and manage the Home & Hospital service until a further decision was made on this service.

- 3.7 The post of Head of the Behaviour Service was restructured to Head of Alternative Education and Student Welfare.
- 3.8 Three FTE posts were deleted in the Secondary Respite Team and two FTE posts were deleted from the Home & Hospital Tuition Service.
- 3.9 The Primary Outreach Service had already been rationalised from 10 FTE to 3FTE in the previous (November 2012) restructure and therefore was not subject to further cuts.
- 3.10 Education Welfare Service
This team consisted of 10.5FTE. The team was rationalised and 1.4 FTE posts were deleted.
- 3.11 Early Years
This team consisted of 15.1FTE, including the Service Manager. The team was not affected in the restructure as the local authority was awaiting publication of guidance on statutory duties for Early Years. However, budget reductions were made to meet the mitigated minimum baseline savings.
- 3.12 Additionally, it was proposed to explore options for the future provision of the two Council run nurseries at Community Vision (17.2 FTE) and Blenheim (9.6FTE). This will be subject to a separate consultation in the future.
- 3.13 Office Services
No restructure of the Office Services Team (2 FTE and 1 FTE apprentice) was considered in this restructure.

4. Summary

4.1 Staffing restructure FTE summary

Total number of staff FTE prior to restructure	153.9
Total number of staff FTE transferred to school (Kingswood/Grovelands)	50.2
Total number of staff FTE remaining	103.7
Staff FTE reduction through restructure	8.8
Final staff FTE number	94.9

4.2 Full Year Savings Summary

	RSG	DSG	Total
Gross FY savings	506,290	44,330	550,620
Net FY savings	362,900	44,330	407,230

- 4.3 Appendix 1 gives detailed financial breakdown by service (excluding Strategic Property and Client Services as this was not part of Education Division when the Baseline Reviews were produced).

Admissions and Pupil Place Planning (RSG elements only)

Service Line	2012/13 Budget	Minimum Baseline	Minimum Baseline Saving	Mitigated Minimum Baseline	Mitigated Minimum Baseline Saving
Access and Admissions Services Total	186,510	186,510	0	186,510	0

Key responsibilities:

- § Securing Sufficient education places (s)
- § Coordination admissions to schools (s)
- § Providing information to parents (s)
- § Administrating Home to School (s) /College Travel (ns) grants
- § Assessment of entitlement to Free School Meals (s)

Restructured service from September 2013 to meet minimum baseline provision

Admissions and Pupil Place Planning	
Total 2013/14 RSG Budget	142,610
Full year effect of 13/14 savings	(21,460)
	121,150

Behaviour Service

Service Line	2012/13 Budget	Minimum Baseline	Minimum Baseline Saving	Mitigated Minimum Baseline	Mitigated Minimum Baseline Saving
Behaviour Services Total	4,426,810	3,152,150	1,274,660		

Key responsibilities:

- § Education provision for excluded pupils (s)
- § Support to pupils at risk of exclusion (ns)
- § Behaviour support/advice and intervention services to schools (ns)
- § Home and Hospital Provision for pupils unable to attend school for medical reasons (s)
- § Education for school, aged mothers and pregnant schoolgirls (s)

Restructured service from September 2013 to meet minimum baseline provision

Behaviour Service	RSG	DSG
Total 2013/14 Budget	(107,660)	1,282,000
Full year effect of 13/14 savings	(92,650)	(44,330)
	(200,310)	1,237,670

(s= statutory/ns=non statutory)

Education Welfare (RSG elements only)

Service Line	2012/13 Budget	Minimum Baseline	Minimum Baseline Saving	Mitigated Minimum Baseline	Mitigated Minimum Baseline Saving
Education Welfare Services Total	402,180	168,915	233,265	337,831	64,349

Key responsibilities:

- § Education Welfare Service to tackle persistent absence and improve overall attendance in schools (s)
- § To operate child licensing and chaperone processes on behalf of the LA (s)
- § To identify children missing from education (s)

Education Welfare Service	
Total 2013/14 RSG Budget	331,610
Full year effect of 13/14 savings	(38,800)
	292,810

Early Years PVI & Nurseries (RSG elements only)

Service Line	2012/13 Budget	Minimum Baseline	Minimum Baseline Saving	Mitigated Minimum Baseline	Mitigated Minimum Baseline Saving
Early Years Services Total	1,071,110	431,000	640,110	901,580	169,530

Key responsibilities:

- § Providing support and information to Pre-schools and Nurseries and Out of School provision within the Private, Voluntary and Independent sector to support improvement and maintenance of quality and sustainability of provision, including the delivery of and signposting to training (s)
- § Administering the Early Years Free Entitlement (EYFE) for all 3-4 year olds(15 hours per week for 38 weeks per annum) and 2 year olds (from September 2013 to be statutory for 20% of 2 year olds, 40% from 2014) (s)
- § Providing support and information to home-based Childminders including improving the quality of those working to becoming part of a Network (s)
- § Providing support to prospective providers wanting to set up new childcare provision in Bromley and those wanting to increase their capacity (s)
- § Monitoring sufficiency of childcare provision in Bromley and preparing Sufficiency Audit (s)
- § Running the 2 Council nurseries which provide places for children in need placed by social care via the Section 18 panel in addition to places for paying customers and Early years Free Education places (ns)

Restructured service from April 2013 to meet mitigated minimum baseline

Early Years	
2012/13 RSG Budget	1071,110
2013/14 Baseline savings	(226,640)
Total 2013/14 RSG Budget	844,470

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